<table>
<thead>
<tr>
<th>CALL TO ORDER &amp; AGENDA</th>
<th>(Oct 3, 2005) The October 2005 meeting of The USGenWeb Advisory Board was called to order.</th>
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<tr>
<td>October 2005 SESSION</td>
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<td>SEPTEMBER MINUTES</td>
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<td>ANNOUNCEMENT - REACTIVATION OF THE NEWSLETTER COMMITTEE</td>
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<td>ANNOUNCEMENT - STATUS OF GRIEVANCE COMMITTEE E-MAIL LIST</td>
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<td>PARLIAMENTARIAN OPINION ON MOTION 02-12 AND MOTION 05-19</td>
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<td>MOTION - RESCIND MOTION 02-12</td>
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<td>ANNOUNCEMENT - EXECUTIVE SESSION</td>
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<td>MOTION 05-20: REFUSAL TO ACCEPT MEMBER RESIGNATION</td>
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<td>MOTION 05-21: APPOINTMENT OF JEFF SCISM TO FILL VACANT SEAT</td>
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<td>ANNOUNCEMENT BY EC - SPECIAL ELECTION FOR SP REP</td>
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<td>ANNOUNCEMENT: SLATE OF CANDIDATES FOR GRIEVANCE PROCEDURE COMMITTEE</td>
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<td>MOTION 05-22: ACCEPTANCE OF GRIEVANCE PROCEDURE COMMITTEE SLATE</td>
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<td>MOTION 05-23: GRIEVANCE PROCEDURE COMMITTEE SLATE</td>
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<td>ANNOUNCEMENT - SEATING OF GRIEVANCE PROCEDURE COMMITTEE</td>
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<td></td>
<td>POINT OF ORDER</td>
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<td></td>
<td>ANNOUNCEMENT - NOTICE OF MODERATION OF AB MEMBER</td>
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<td></td>
<td>MOTION - ADJOURN OCTOBER MEETING</td>
</tr>
</tbody>
</table>
**ANNOUNCEMENT - STATUS EC QUARTERLY REPORT**

(3 October 2005) Announced by NC: EC Quarterly Report will be available by Monday, Oct. 10, 2005 (12 October 2005) Announced by NC: The EC has asked for an extension of time on the EC report. The EC is preparing for the Special Election and the report will be sent as soon as possible.

**SEPTEMBER MINUTES**

(5 October 2005) Without objection, the minutes of the September 2005 meeting of the Advisory Board were approved as written.

**ANNOUNCEMENT - REACTIVATION OF THE NEWSLETTER COMMITTEE**

(3 October 2005) Announced by the NC: The newsletter committee under the direction of Sharon Rhodes, editor of the newsletter, has been reactivated and a call for volunteers has gone out.

**ANNOUNCEMENT - STATUS OF GRIEVANCE COMMITTEE E-MAIL LIST**


(6 October 2005) NC announced that a new list has not yet been provided by Rootsweb, and requests input on the use of an existing list.

(16 October 2005) New list not yet provided by Rootsweb. NC reissues call for input on the use of an existing list.

(27 October 2005) Announced by NC that a new list has been provided by Rootsweb.

**PARLIAMENTARIAN OPINION ON MOTION 02-12**

(4 October 2005) D. Joshua Taylor, Parliamentarian

“References:-Sturgis, Alice F. The Standard Code of Parliamentary
AND MOTION 05-19


"OPINION:

"This issue is complex, as it not only directly involves members of the USGenWeb Project, actions conducted by a previous advisory board, but also because it ventures in an area where USGenWeb policies are undefined, and at times are even non-existent.

"Motion 02-12, passed July 12, 2002 reads"

"I move to declare Teresa Lindquist a member not in good standing as she has exhibited total disregard and disrespect as evident in her public posting of executive session correspondence, betraying the trust of fellow board members and all members of the project that have brought concerns and grievances forward.'

"This motion references the term, "member not in good standing," and applies that status to an individual within the project. While the Advisory Board may have had perfectly legitimate reasons to declare the status of "member not in good standing" on someone, that action should be done in accordance with parliamentary procedure or standing rules of the organization, even when that individual may have violated both.

USGenWeb has no formal policy on what a "member not in good standing means. 'On this issue Sturgis only states that, 'Discipline may consist, for example, of requiring a member to appear before the governing board and explain certain actions or pay a fine, or a member may be reprimanded or suspended from membership for a limited time. A membership can be terminated and a member expelled because of violation of an important duty to the organization, a breach of a fundamental rule or principle of the organization, or for any violation stated in the bylaws as a ground for expulsion. In general, termination of membership is justified if a member fails or refuses to work within the framework of the
organization.’
(Sturgis, pg. 224)

“This brings up the issue of whether the term ‘member not in good standing’ is meant to suspend a member ‘from membership for a limited time’ or ‘terminated because of violation of an important duty to the organization.’ While the original intention of the Advisory Board that passed the motion in 2002 cannot be known at this point, because the person in question has participated in the organization (both as a county coordinator, and on official USGenWeb lists) it therefore stands that the ‘member not in good standing’ was a form of suspended ... membership.’ Sturgis is blatantly clear that such a suspension shall be ‘for a limited time.’ Because motion 02-12 does not state a time frame, we must conclude that the motion is not in accordance with Sturgis.

“The USGenWeb By-Laws state that, ‘In good standing is demonstrated by responding promptly to email, actively supporting researchers' efforts to find information, maintaining their website with appropriate, up-to-date content, and serving as a good example of the guidelines and standards of The USGenWeb Project.’ Because USGenWeb has no official policy and procedures in dealing with regulations declaring members standings, we must conclude that any motion declaring a ‘member not in good standing’ by the USGenWeb Advisory Board must include a time frame.

“Just because a motion is in violation of Sturgis does not automatically nullify the motion. At this point, the only way to nullify motion 02-12 would be a vote to rescind the action. Sturgis states, ‘Any main motion that was passed, no matter how long before, may be rescinded unless as a result of the vote something has been done that the assembly cannot undo. A motion to rescind requires a majority vote.’ (Sturgis pg. 42-43)

"With regards to motion 05-19, the motion, while appearing to try and correct the previous error did not go far enough to correct this problem. The passing of motion 05-19 would have only increased the problem, as it would appear that a motion declaring someone a
'member not in good standing’ could be created and ‘undone’ at the whim of the board.

“My recommendation, as parliamentarian, is for the USGenWeb Advisory Board to set guidelines and other procedures in relationship to ‘members not in good standing’ for future use. In addition, I suggest the board examine the possibility of rescinding motion 02-12, as it is in violation of parliamentary procedure.

“SUMMARY:

“Because USGenWeb has no official policy and procedures in dealing with regulations declaring members standings, we must conclude that any motion declaring a ‘member not in good standing’ by the USGenWeb Advisory Board must include a time frame. My recommendation, as parliamentarian, is for the USGenWeb Advisory Board to set guidelines and other procedures in relationship to ‘members not in good standing’ for future use. In addition, I suggest the board examine the possibility of rescinding motion 02-12, as it is in violation of parliamentary procedure.”

MOTION - RESCIND MOTION 02-12

(5 October 2005) Moved by Jeffrey Scism:

"I move that Motion 02-12 be rescinded and expunged. I further move that any subsequent derivative motions also be rescinded by implication."

(5 October 2005) Original motion withdrawn and resubmitted by author to read:

"Motion 02-12 be rescinded."

(5 October 2005) Motion withdrawn by author.
| ANNOUNCEMENT - EXECUTIVE SESSION | **(11 October 2005)** - Announced by NC: The AB is out of Exec session. |
| ANNOUNCEMENT - EC CALL FOR VOLUNTEERS | **(16 October 2005)** Forwarded by NC |

***Please forward to all appropriate Project list***

To all USGenWeb Project members:

The USGenWeb Election Committee is looking for volunteers who would like to serve on the committee.

The "job" includes developing a working relationship with Project members, SCs, and/or Special Project personnel to maintain current Project membership and registered lists, and to assist in all polls and elections, especially during the months of June and July when the EC hosts the USGenWeb Project's Annual Election.

Volunteers will have the satisfaction of joining an excellent team to handle a difficult and important responsibility. The following seats are currently vacant or will be available January 1, 2006.

**Currently vacant:**

Northwest/Plains Region. One Year Replacement Term ending 31 December 2006.

Southeast/Mid-Atlantic Region. Two year term expiring December 31, 2007, will be available January 2006.

Special Projects. One Year Replacement Term ending 31 December 2006. Currently vacant.
Special Projects. Two year term expiring December 31, 2007, will be available January 2006.

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Seats Available January 1, 2006:

Northeast/North Central Region. Two year term expiring December 31, 2007, will be available January 2006.

Northwest/Plains Region. Two year term expiring December 31, 2007, will be available January 2006.

Southwest/South Central Region. Two year term ending 31 December 2005. Incumbent eligible to serve a full two year term.

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NOTE: You do *not* have to be a member in any of the above regions or projects to be eligible to serve in a particular seat. Final determination of placement will be made by the EC.

Any member of the USGW Project who is eligible to register to vote is eligible for membership in the EC, the exception being that no Advisory Board member may serve as a working member of the EC. An EC member who is elected to national office may continue to serve on the EC until seated on the AB. Members do not have to be registered to serve.

The EC is looking for team players who will check and respond to mail daily, and recognize the confidentiality aspects of the work. This is a busy but harmonious committee, and the work is very rewarding!

If you are interested in volunteering, please send a note to: Tina Vickery tsvickery@adelphia.net with the subject line, "Volunteer EC" by October 29, 2005.
Please include a brief description of your current USGW participation, including URLs of any sites you maintain, plus any other information you would like the EC to have.

Final selection and placement will be made by the EC and presented to the Advisory Board for confirmation.

More information about the EC is available:
http://www.rootsweb.ancestry.com/~usgwelections/

Thank you for your time, and please consider volunteering!

Tina Vickery
Chair, USGenWeb Elections Committee
http://www.rootsweb.ancestry.com/~usgwelections/

---

PROPOSED SOP-AGENDA / ORDER OF BUSINESS

(16 October 2005) By the NC:

Please signify your acceptance (accept) or rejection (reject) of the follow proposed standard operating procedure.

"The Order of Business shall be:

"Call to order
"Reading, correction, approval, or disposition of minutes
"Reports of standing committees
"Reports of special committees
"Unfinished business
"New business

"Announcements, "good and welfare"
"Adjournment

"This Order of Business will be flexible, depending on the priority and nature of the business to be conducted at any given time during the meeting. The Chair will publish an agenda for each meeting in advance of the meeting, however due to the length of our meetings the agenda may be adapted to cope with immediate needs. Board members should advise the Chair of items they want included.
“QUORUM
“The existence of a quorum as stated in the Bylaws will be determined by the votes as they are received on each item."

ACCEPT:  Larry Flesher, Jeffery Scism, Jan Cortez, David Morgan, Mike St. Clair, Karen De Groote-Johnson, Angie Rayfield, Cyndie Enfinger, Darilee Bednar, George Waller, Suzanne Shephard, Sundee Maynez, Linda Blum-Barton, Bettie Wood
REJECT:  None
ABSTAIN:  None
NOT VOTING:  None

With all 14 members voting to ACCEPT, 0 voting to REJECT, 0 ABSTAINING, and 0 NOT VOTING, the proposed SOP-Agenda/ Order of Business has been accepted.

---

PROPOSED SOP - PERMISSION TO SPEAK  

(16 October 2005)  By the NC:
Please signify your acceptance (accept) or rejection (reject) of the follow proposed standard operating procedure.

"Permission to Speak

"The requirement for recognition by the Chair before speaking is suspended. However, the Chair may limit this blanket permission on a temporary basis and for a period no longer than seven days when a member has demonstrated that he/she is making posts so disruptive that the board is unable to perform its assigned duties.

"The authority of the Chair to limit or moderate a Board Member is subject to appeal by the member so limited or moderated. An appeal shall be made by the member via email to each member of the Board including the Chair, and the Chair must post the appeal to Board-L. In the case of such an appeal, a vote of the Board shall be immediately taken as to the continuation of
the limitation or moderation of the member."

ACCEPT: Jeffery Scism, Jan Cortez, David, Morgan, Mike St. Clair, Karen De Groote-Johnson, Angie Rayfield, Cyndie Enfinger, Darilee Bednar, George Waller, Suzanne Shephard, Sundee Maynez, Linda Blum-Barton, Bettie Wood,

REJECT:

ABSTAIN:

NOT VOTING: Larry Flesher

With 13 members voting to ACCEPT, 0 members voting to REJECT, 0 ABSTENTIONS, and 1 member NOT VOTING, the proposed SOP - Permission to Speak has been accepted.

NOTICE TO WEBMASTER

(17 October 2005) By the NC: The Webmaster has been notified to post these changes.

"Informal Discussion:

"This Board will make full use of the concept of "Informal Consideration" as outlined by Sturgis, except that this "Informal Consideration," including all discussion on any other official list EXCEPT Board-L will be considered to occur outside of the regular Board meeting. Official votes may be conducted ONLY on the Board-L list, except for grievances or other issues involving an individual where official voting will be done in Board-Exec. This frees the participants to conduct straw votes on the other lists to determine the sense of the group. Informal Consideration will allow the members to discuss issues and frame motions without concern for the details of procedure that must be followed in the regular meeting.

"Permission to Speak

"The requirement for recognition by the Chair before speaking is suspended. However, the Chair may limit this blanket permission on a
temporary basis and for a period no longer than seven days when a
member has demonstrated that he/she is making posts so disruptive
that the board is unable to
perform its assigned duties.

"The authority of the Chair to limit or moderate a Board Member is
subject to appeal by the member so limited or moderated. An appeal
shall be made by the member via email to each member of the Board
including the Chair, and the Chair must post the appeal to Board-L. In
the case of such an appeal, a
vote of the Board shall be immediately taken as to the continuation of
the limitation or moderation of the member."

"Order of Business

"The Order of Business shall be:

"Call to order
"Reading, correction, approval, or disposition of minutes
"Reports of standing committees
"Reports of special committees
"Unfinished business
"New business
"Announcements, "good and welfare"
"Adjournment

"This Order of Business will be flexible, depending on the priority and
nature of the business to be conducted at any given time during the
meeting. The Chair will publish an agenda for each meeting in advance
of the meeting, however due to the length of our meetings the agenda
may be adapted to cope with immediate needs. Board members should
advise the Chair of items they want included.

"QUORUM

"The existence of a quorum as stated in the Bylaws will be determined
by the votes as they are received on each item.”
"Yes it does sound familiar, the primary difference being intent. I had no intent to publicly disclose "secret" messages.

"I accidentally released private emails to a public list, which broke the confidentiality agreement of the advisory board. I apologize to all parties concerned. The fact that it was accidental doesn't mitigate the damage which has occurred.

"I regret that the situation will force me to leave the Advisory Board, and I ask that the NE region plan immediately to arrange for a replacement as their representative. Perhaps the next runner-up?

"It is my firm suggestion that the Board limit themselves to "executive" communications in only ONE mail list, and that all parties trim off the long trail of messages which everyone seems to forget to do.

"This incident apparently happened because my email address book added TWO addresses to the TO field, USGW-discuss and USGWconf-2 instead of the ONE I intended.

"The issue was compounded by Adelphia's blocking of list messages and multiple sub-unsubs because of that problem, and the responses being made to forwarded direct emails, rather than list delivered mail.

"I should have been more careful. My apologies, and it has been a pleasure working with you all.

"I sincerely hope you consider some of the suggestions I have made in the past, but it is now up to you.

"Please remember, the more complicated the process the more prone to mistakes. (This was going to happen eventually, with so many lists discussing the same issue.)

"Jeffery G. Scism, IBSSG"
### MOTION 05-20: REFUSAL TO ACCEPT MEMBER RESIGNATION

(20 October 2005) Moved by George Waller:
"I move that the Board also refuses to accept Jeff's resignation."

(20 October 2005) Seconded by Karen De Groote-Johnson

(20 October 2005) Motion numbered by NC, and discussion opened.

(21 October 2005) Motion withdrawn by author.


(22 October 2005) Motion declared null and void, by the NC.

### MOTION 05-21: APPOINTMENT OF JEFF SCISM TO FILL VACANT SEAT

(21 October 2005) Moved by Bettie Wood:
"I move to appoint to Jeff Scism to fill the now vacant seat of NENC CC rep."

(21 October 2005) Seconded by Linda Blum-Barton

(22 October 2005) Request by Larry Flesher for counsel from PA regarding the resignation and AB attempts to fill seat.

(22 October 2005) NC announces delay in recognizing motion pending further consideration, and consultation with PA.

(22 October 2005) - NC ruling:

"I have spent time consulting with Josh and the following is the NC's ruling on Jeff's resignation.

"At this time the AB has agreed to work under Sturgis and although there are past instances where an AB member tendered his/her resignation and then withdrew it with the concurrence of the AB, we
need to follow the rules we have agreed to follow and then work out a better way to handle future resignations.

"Under Sturgis a resignation is effective as soon as it is tendered unless the resignation includes a future effective date or the person resigning did not follow the procedures for resignation as established by the Board.

"Although it is customary for a chair to recognize and accept a resignation a chair cannot not accept a resignation unless the person resigning has not followed the procedures established by the Board for tendering a resignation.

"At this time the Board has no procedures and the by-laws are silent on resignations, therefore the guidelines in Sturgis must be followed.

"Jeff's e-mail did not include a future effective date and there are no resignation procedures in place therefore Jeff's resignation is effective as of his posting his resignation on Board-L.

"Due to Jeff's resignation his seat is now vacant.

"Under our by-laws the AB is to appoint a replacement to fill a vacant seat until the next regular election. In the past the AB has held preference polls and also appointed a replacement without a preference poll. This AB needs to decide which it wants to do and this must be decided before Bettie’s motion to appoint Jeff to the vacant seat can be recognized.

"The question will be posted in a separate e-mail for your response."

(23 October 2005) Announcement by NC: Ten AB members agreed that the seat should be filled by direct appointment.

(23 October 2005) Motion recognized by NC, numbered 05-21, and opened for discussion.
<table>
<thead>
<tr>
<th><strong>25 October 2005</strong></th>
<th>Vote called by NC.</th>
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<tbody>
<tr>
<td>YES: Suzanne Shephard, Larry Flesher, Darilee Bednar, Mike St. Clair, Jan Cortez, Bettie Wood, George Waller, Sundee Maynez, Angie Rayfield, Cyndie Enfinger, Karen De Groote-Johnson,</td>
<td>NO: none</td>
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<tr>
<td>ABSTAIN: none</td>
<td>NOT VOTING: David Morgan, Cyndie Enfinger</td>
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<tr>
<td>With 11 YES votes, 0 NO votes, 0 ABSTENTIONS, and 2 NOT VOTING, Motion 05-21 passed.</td>
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**ANNOUNCEMENT: SLATE OF CANDIDATES FOR GRIEVANCE PROCEDURE COMMITTEE**

(27 October 2005) By Jan Cortez & Angie Rayfield

“After much discussion between Angie and myself, we have arrived at a slate of candidates for the GPC, and would like to request the Board’s approval of the following committee:

“Sharyl Ferrall - Allamakee, Clayton & Winnebago co. IAGenWeb CC; co-coordinator Iowa Old Press


“Scott Burow - SC - Illinois - CC in several counties in MO and IL

“Katy Hestand - CC in North Carolina, Obituary Project Coordinator

“Bill Utterback - ASC - KYGenWeb, CC: Calloway & Graves Cos., KY, 25 years experience in the mediation/arbitration field

“We request that Josh Taylor be subscribed to the committee list in his capacity as parliamentarian.”
<table>
<thead>
<tr>
<th>MOTION 05-22: ACCEPTANCE OF GRIEVANCE PROCEDURE COMMITTEE SLATE</th>
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<tbody>
<tr>
<td><strong>(27 October 2005)</strong> Moved by Cyndie Enfinger:</td>
<td>&quot;I move to approve the following slate of candidates for the Grievance Procedures Committee:</td>
</tr>
<tr>
<td>Jan Cortez</td>
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<td>Angie Rayfield</td>
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<td>Sharyl Ferrall</td>
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<td>Donna Allen</td>
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<tr>
<td>Scott Burow</td>
<td></td>
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<tr>
<td>Katy Hestand</td>
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<tr>
<td>Bill Utterback</td>
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<td>Josh Taylor as parliamentarian.&quot;</td>
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<td><strong>(27 October 2005)</strong> Seconded by Bettie Wood</td>
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<td><strong>(27 October 2005)</strong> Motion numbered 05-22 by NC, and discussion opened.</td>
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<td><strong>(28 October 2005)</strong> Second withdrawn by Bettie Wood</td>
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<tr>
<td><strong>(28 October 2005)</strong> Motion withdrawn by author</td>
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<td><strong>(28 October 2005)</strong> NC declares motion withdrawn</td>
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<tr>
<th>MOTION 05-23: GRIEVANCE PROCEDURE COMMITTEE SLATE</th>
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<tbody>
<tr>
<td><strong>(28 October 2005)</strong> Moved by Bettie Wood</td>
<td>&quot;I move to approve the following slate of volunteers for the Grievance Procedures Committee:</td>
</tr>
<tr>
<td>Sharyl Ferrall</td>
<td></td>
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<tr>
<td>Donna Allen</td>
<td></td>
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<tr>
<td>Scott Burow</td>
<td></td>
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<tr>
<td>Katy Hestand</td>
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(28 October 2005) Seconded by Linda Blum-Barton

(28 October 2005) Motion numbered 05-23 by NC, and discussion opened.

(29 October 2005) Vote called by NC

YES: David Morgan, Karen De Groote-Johnson, Bettie Wood, Linda Blum-Barton, Angie Rayfield, Jan Cortez, Cyndie Enfinger, Jeffery Scism, Mike St. Clair, Suzanne Shephard, Sundee Maynez, George Waller, Larry Flesher
NO: None
ABSTAIN: None
NOT VOTING: Darilee Bednar

With 13 members voting YES, 0 members ABSTAINING, and 1 member NOT VOTING, Motion 05-23 passed.

(31 October 2005) From the NC:

"With the passing of the slate of volunteers the GPC can now be seated. I will sub each member to the GPC list and as soon as the committee selects a chair or co-chairs I will pass over the list to the chair(s)."

(1 November 2005) Raised by Jeff Scism

"Madam Chair I ask before certifying the committee for forming Grievance committee members a Point Of Order be addressed:

"The Motion of creation states:
"‘I move that the current grievance procedures committee continue to be seated, and that those AB members having resigned or who are no longer on the AB not be replaced.’

“Thus the replacement of of [sic] Committee members with additional members as under vote would be out of order.”

(1 November 2005) Point of Order withdrawn by author.

<table>
<thead>
<tr>
<th>ANNOUNCEMENT - NOTICE OF MODERATION OF AB MEMBER</th>
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<tr>
<td>(1 November 2005) Announced by the NC:</td>
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<td>&quot;At this time David Morgan has unsubbed from Exec and the private list being used to discuss aliases. Although David unsubbed himself from these lists his status at this time is actually moderated. David is moderated because he chose to break the agreement he made to respect the confidentiality of the AB lists. [link] David has stated that his breach of confidence was deliberate and not accidental.</td>
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<tr>
<td>“Under the AB's standing procedure, &quot;Permission to Speak&quot; [link] David has the right to appeal this decision. He has refused the opportunity to return to Exec and exercise his right to appeal.</td>
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<td>“David was moderated from all private AB lists last term because he released confidential AB information. With the seating of the new board in Sep David was again subbed to Exec and later to a 2nd private list.</td>
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<tr>
<td>“Being moderated means that David will be unable to participate in issues brought before the board that involves individuals that must be discussed privately, unable to serve on any committee that is not meeting openly or participate in any final decision of a grievance.</td>
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</table>
“David can continue to participate on Board-L and ABChat.”

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<tr>
<th>MOTION - ADJOURN OCTOBER MEETING</th>
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</thead>
<tbody>
<tr>
<td>(1 November 2005) Moved by Jeff Scism:</td>
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<td>“I move that the Board adjourn the October session, and take up the Point of Order as the first issue of the November session. (note: as a matter of housecleaning and s [sic] to designate a stopping point/starting point for our monthly process).”</td>
</tr>
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</table>

| (1 November 2005) NC asks if there are any objections to adjourning October meeting. |
| (1 November 2005) Objection raised by Mike St. Clair |
| (1 November 2005) NC calls for new motion to adjourn |
| (1 November 2005) Moved by Jan Cortez: |
| “I move to adjourn the October meeting.” |
| (2 November 2005) Without objection, the NC adjourned the October meeting |

The full text of all BOARD-L messages can be viewed in the threaded list archives for this list, located at http://archiver.rootsweb.ancestry.com/th/index/BOARD/

Ellen Pack, Recording Secretary

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to Ellen Pack.