

## Advisory Board Minutes - February 2010

<p><b>LINKS TO MINUTES</b> <b>February 2010</b> <b>Session</b></p>	<p><b>February 2010 Session Opened</b></p> <p><b>Motion 2009/10-18 Appoint Temporary Board Secretary</b></p> <p><b>Announcements: Applications for the Guidelines/Standards Committee</b></p> <p><b>Motion 2009/10-19 Approve Slate of Volunteers for the Guidelines/Standards Committee</b></p> <p><b>Announcements: Sponsor to Amendment for Guidelines/Standards for Websites/Members</b></p> <p><b>Announcement: 4th Quarter EC Report</b></p> <p><b>Announcement: Motion to Amend/ Correct Special Rules</b></p> <p><b>Adjournment</b></p>
<p><b>SESSION OPEN</b></p>	<p><b>1 February 2010 By the NC</b></p>
<p><b>Motion 2009/10-18</b> <b>Appoint Temporary</b> <b>Board Secretary</b></p>	<p><b>February 1</b></p> <p>Because there was an objection to this motion, general consent no longer applies and a full vote must be held. The motion is restated here so there will be no confusion.</p> <p>Presented by Dale Grimm and seconded by Les Shockey and dated 30 January 2010, the motion reads:</p> <p>"I move we appoint, by general consent, Suzanne Shephard to fill the position of Board Secretary during the absence of Greta Thompson."</p> <p>If you agree with the motion, please respond with 'yes'; if you disagree with the motion, please respond with 'no'.</p>

	<p>Voting will continue until 7:30 p.m. 4 February 2010 unless all responses are received prior to that.</p> <p>Sherri Bradley</p> <p><b>February 2</b></p> <p>With all AB members voting yes, motion 2009/10-18 has passed.</p> <p>Suzanne</p> <p>Shephard is appointed as Board Secretary until such time as Greta Thompson returns. Jeff, please get with Suzanne so she will have the necessary template to use to record the minutes.</p> <p>Thanks, Suzanne, for your willingness to step in to help out until such time as Greta is once again available to serve.</p> <p>Sherri Bradley</p>
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<p><b>Applications for the Guidelines/Standards Committee</b></p>	<p><b>February 4</b></p> <p>The AB has been in Executive Session where they've reviewed the applications of the volunteers for the Guidelines/Standards Committee. To ensure that all sections of the Project would be represented (one person may fit more than one of the criteria), we looked for, at a minimum:</p> <ul style="list-style-type: none"> <li>* A Special Projects member</li> <li>* A State Coordinator</li> <li>* A County or Local Project Coordinator</li> <li>* An AB member</li> </ul>
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A five-member committee was settled on so that there would be a variety of opinions/view points that covered all areas of the Project but it would not be so large that they got bogged down when trying to reach a consensus on any suggestion.

The following slate is presented as the results of those discussions:

- \* Patrice Green
- \* Jo Branch
- \* Billie Walsh
- \* Judy Florian
- \* Jeff Kemp

Can I hear a motion to approve the slate?

Sherri Bradley

**February 4**

Objection to any attempt to entertain a motion. Their current positions not stated. I see 5 persons for 4 different positions??

David Samuelson

David it indicates that one person may fit more than one of the four positions

listed in the criteria. Perhaps all five fit as County or Local Project Coordinators. A member of the panel could conceivably fit all four.

The

requirement was only that all four were represented as they are with this group.

Les Shockey

As Les stated, we said 5 members to the committee, that would include

representatives from the four positions listed. That does not mean that

there will be only ONE CC, only ONE SC, only ONE FM or only ONE AB member.

That would be logistically impossible seeing that a SC is also a CC or that

an AB member is at the least a CC or FM.

Since you asked, though, here's a listing of the positions that they hold (I think I got them all):

. Patrice Green - CC & ACC for multiple Florida Counties; ASC FLGenWeb

. Jo Branch - ACC FLGenWeb; CC in NCGenWeb, TXGenWeb, LAGenWeb; CT Archives SFM & only cfm; LA Archives SFM & PFM; Obit Project Tombstone Project

. Billie Walsh -ACC in Oklahoma Co., OKGenWeb; CC Logan Co. OKGenWeb; CC Logan Co. WYGenWeb

. Judy Florian - CC Washington Co. PA

. Jeff Kemp - SC of MSGenWeb; ASC of KYGenWeb, ALGenWeb and ARGenWeb; CC for numerous counties in MSGenWeb, KYGenWeb, ARGenWeb and ALGenWeb; Archives FM in KY; SEMA CC Representative on the AB

Sherri Bradley

I will withdraw the objection on one condition.

I move the slate be accepted with positions as stated listed herein for the record.

David Samuelsen

**February 5**

I move that the following Volunteers to serve on the Guidelines/Standards

Committee be approved:

. Patrice Green - CC & ACC for multiple Florida Counties; ASC FLGenWeb

. Jo Branch - ACC FLGenWeb; CC in NCGenWeb, TXGenWeb, LAGenWeb; CT Archives SFM & only cfm; LA Archives SFM & PFM; Obit Project and Tombstone Project

. Billie Walsh -ACC in Oklahoma Co., OKGenWeb; CC Logan Co. OKGenWeb; CCLogan Co. WYGenWeb

. Judy Florian - CC Washington Co. PA

. Jeff Kemp - SC of MSGenWeb; ASC of KYGenWeb, ALGenWeb and ARGenWeb; CC for Numerous counties in MSGenWeb, KYGenWeb, ARGenWeb and ALGenWeb; Archives FM In KY; SEMA CC Representative on the AB

Ann Allen Geoghegan

**February 6**

Presented by W. David Samuelson and seconded by Ann Allen Geoghegan and

dated 5 February 2010, the motion reads:

I move that the following Volunteers to serve on the Guidelines/Standards

Committee be approved:

. Patrice Green - CC & ACC for multiple Florida Counties; ASC FLGenWeb

. Jo Branch - ACC FLGenWeb; CC in NCGenWeb, TXGenWeb, LAGenWeb; CT Archives

SFM & only cfm; LA Archives SFM & PFM; Obit Project and Tombstone Project

	<p>. Billie Walsh -ACC in Oklahoma Co., OKGenWeb; CC Logan Co. OKGenWeb; CC Logan Co. WYGenWeb</p> <p>. Judy Florian - CC Washington Co. PA</p> <p>. Jeff Kemp - SC of MSGenWeb; ASC of KYGenWeb, ALGenWeb and ARGenWeb; CC for Numerous counties in MSGenWeb, KYGenWeb, ARGenWeb and ALGenWeb; Archives FM In KY; SEMA CC Representative on the AB</p> <p>Discussion is now open. If you have no discussion, please so indicate with "No Discussion".</p> <p>Sherri Bradley</p>
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<p><b>Motion 2009/10-19</b>  <b>Approve Slate of</b>  <b>Volunteers for the</b>  <b>Guidelines/Standards</b>  <b>Committee</b></p>	<p><b>February 8</b></p> <p>Having heard no further discussion in the last 48 hrs, discussion is closed.</p> <p>Please vote on Motion 2009/10-19. The motion reads:</p> <p>Presented by W. David Samuelsen and seconded by Ann Allen Geoghegan and dated 5 February 2010, the motion reads:</p> <p>I move that the following Volunteers to serve on the Guidelines/Standards Committee be approved:</p> <p>. Patrice Green - CC &amp; ACC for multiple Florida Counties; ASC</p>
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FLGenWeb

. Jo Branch - ACC FLGenWeb; CC in NCGenWeb, TXGenWeb, LAGenWeb; CT Archives

SFM & only cfm; LA Archives SFM & PFM; Obit Project and Tombstone Project

. Billie Walsh -ACC in Oklahoma Co., OKGenWeb; CC Logan Co. OKGenWeb; CC Logan Co. WYGenWeb

. Judy Florian - CC Washington Co. PA

. Jeff Kemp - SC of MSGenWeb; ASC of KYGenWeb, ALGenWeb and ARGenWeb; CC for

Numerous counties in MSGenWeb, KYGenWeb, ARGenWeb and ALGenWeb; Archives FM

In KY; SEMA CC Representative on the AB

If you agree with the motion, please respond with 'yes'; if you disagree

with the motion, please respond with 'no'.

Voting will continue until 10:00 p.m. 11 February 2010 unless all responses

are received prior to that.

Sherri Bradley

**February 12**

With 13 board members voting, motion 2009/10-19 has passed. The Guidelines/Standards Committee members are:

Patrice Green, Jo, Billie Walsh, Judy Florian and Jeff Kemp.

Those voting yes: Alice Allen, Colleen Pustola, Cyndie Enfinger, Dale Grimm,  
Denise Wells, Gail Kilgore, Larry Flesher, Les Shockey, Linda Lewis,  
Pauli  
Smith, Tina Vickery and W. David Samuelson.

Those recusing: Jeff Kemp

Those not voting: Ann Allen Geoghegan

Sherri Bradley

#### **February 14**

With the committee members approved by the Advisory Board, they will begin their work. The discussions will be held on the USGW\_WEB mail list, which is a publically archived list. Any Project member will be allowed to subscribe in read-only status. If you have suggestions or comments, please contact one of the Committee members as they welcome all input.

The charge that the committee will be working under was approved by motion 2009/10-17, which reads:

The purpose of this committee is to draft a guidelines/standards document to replace the current SC and CC Guidelines in order to

- Clarify and align the requirements with the current, member approved

Project bylaws, Standard Rules and other standing committee documentation

that the Project operates under.



	<ul style="list-style-type: none"> <li>- Separate the requirements from the recommendations (suggested guidelines)</li> <li>- Use more inclusive language to encompass all member sites (i.e. town, city, special project)</li> <li>- Clarify the rules of acceptable use of the Project logo and add guidelines for acceptable images, placement, and linkage</li> <li>- Make the document(s) user friendly (i.e. easily understandable, requirements and recommendations separated)</li> </ul> <p>The committee's task should be completed by 13 March 2010 and a final report sent to the AB for their approval.</p> <p>I look forward to working with each of you and to seeing the completed products.</p> <p>Sherri Bradley</p>
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<p><b>Motion to Amend/ Correct Special Rules</b></p>	<p>February 28</p> <p>Since BOARD is clear for a bit, we need to address a discrepancy in the Special Rules vs. current practice.</p> <p>When motion 2008/09-21 was passed last year, the mention of the "Order of Business" in the Special Rules was not updated. Currently the Special Rules</p>
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(located at <http://usgenweb.org/volunteers/special-rules.shtml>) state "Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business."

With the agenda format currently in use, this needs to be amended to read

"The Order of Business will be posted online at <http://usgenweb.org/agenda2.shtml> and be in interactive format that can and will be updated by the Presiding Officer as needed when new items are introduced and/or posted items have been completed/closed. Completed items will be moved to <http://usgenweb.org/agenda3.shtml>. The list of completed items will be cleared at the beginning of each Advisory Board term. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business."

May I hear a motion that this correction be made to Section IV of the Special rules?

Sherri Bradley  
National Coordinator

I move that Section IV of the Special Rules be amended to read:

"The Order of Business will be posted online at <http://usgenweb.org/agenda2.shtml> and be in interactive format that can and will be updated by the Presiding Officer as needed when new items are introduced and/or posted items have been completed/closed. Completed items will be moved to <http://usgenweb.org/agenda3.shtml>. The list of completed items will be cleared at the beginning of each Advisory Board term. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business."

For information, the section currently reads as follows:

"Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business."

R/S

Larry Flesher

Second.

Tina Vickery

Representative at Large

<p><b>Announcement: Sponsor to Amendment for Guidelines/Standards for Websites/Members</b></p>	<p><b>February 15</b></p> <p>ALGenWeb has voted to sponsor the below listed amendment.</p> <p>Thank You, Ann Allen Geoghegan, ALGenWeb State Coordinator Jeff Kemp. Assistant State Coordinator</p> <p>Currently ARTICLE IX. Section 1. reads:</p> <p>"ARTICLE IX. GUIDELINES/STANDARDS FOR WEBSITES/MEMBERS</p> <p>Section 1. All websites shall include prominent display of The USGenWeb Project logo on the home page. A state project logo may be required depending on the guidelines/standards in effect for that state."</p> <p>Proposed change to read:</p> <p>"ARTICLE IX. GUIDELINES/STANDARDS FOR WEBSITES/MEMBERS</p> <p>Section 1. All websites shall include prominent display of The USGenWeb Project logo on the home page. If linked this logo may only be linked to the USGenWeb National site. A state project logo may be required depending on the guidelines/standards in effect for that state. A state project logo may only be linked to the appropriate state page."</p> <p>USGenWeb Advisory Board Agenda: <a href="http://usgenweb.org/agenda2.shtml">http://usgenweb.org/agenda2.shtml</a></p>
<p><b>Announcement: 4th Quarter EC Report</b></p>	<p><b>February 16</b></p> <p>TO: National Coordinator and Advisory Board, USGenWeb FROM: USGenWeb Elections Committee</p>

SUBJECT: EC REPORT FOURTH QUARTER 2009

DATE: January. 7, 2010

October 1, 2009 Christina Palmer welcomed Mike St. Claire as a volunteer to help the EC through the 4th Quarter updates and Lynn McCleary and Dave Dinham back to help with the 4th Quarter updates.

October 1, 2009 Kimbra Smith officially resigned from the EC.

Christina Palmer-Chair

Christina Palmer-SPAR (Archives)

Christina Palmer-SPIP (Special Projects)

Mike St. Clair-SWSC#1-SWSC (Southwest/South Central)-Arizona, Arkansas, California, Hawaii, Kansas, Louisiana

John Quigley-SWSC#2-(Southwest/South Central)-Missouri, Nevada, New Mexico, Oklahoma, Texas, Utah

Due to a shortage of EC members the following members will have a whole region:

Lynn McCreary-NWPL-(Northwest/Plains)-Alaska, Colorado, Idaho, Iowa, Minnesota, Montana, Nebraska, North Dakota, Oregon, South Dakota, Washington, Wyoming.

Dave Dinham -NENC ((Northeast/North Central)-Connecticut, Indiana, Illinois, Maine, Massachusetts, Michigan, New Hampshire, New York, Ohio, Pennsylvania, Rhode Island, Vermont, Wisconsin.

SEMA-(Southeast/Mid-Atlantic)-Alabama, D.C., Delaware, Florida, Georgia, Kentucky, Maryland, Mississippi, North Carolina, New Jersey, South Carolina, Tennessee, Virginia, West Virginia.

On October 4, 2009 the EC was asked to help with the new SC election in Alaska. Mary Hatton and Gayle Triller volunteered. On November 24, 2009, the EC declared Vikki Gray the new State Coordinator of Alaska.

October 18, 2009 - Terri Buster volunteered for 2010.

November 14, 2009 - The EC was asked to help with new SC election in Alabama. Christina Palmer, Mary Hatton, and John Quigley volunteered.

December 10, 2009 the EC declared Ann Allen Geoghegan the new State Coordinator of Alabama.

December 30, 2009 Mike St. Clair was unsubbed from the EC as a temporary volunteer for the 4th Quarter

Members: 2886

	<p>Members registered to vote: 1533</p> <p>Members not registered to vote: 1353</p> <p>Total Members removed completely from USGenWeb projects: 61</p> <p>Members removed from projects only: 76</p> <p>Deaths: 2 (NC and VA)</p> <p>Respectfully Submitted,</p> <p>Mary Hatton</p> <p>Election Committee, Sec/Pub</p>
<b>Adjournment</b>	Sherry Bradley adjourned the February meeting on March 1, 2010.

The full text of all BOARD-L messages can be viewed in the [threaded list archives](http://archiver.rootsweb.com/th/index/BOARD/) for this list, located at <http://archiver.rootsweb.com/th/index/BOARD/>

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to **Greta Thompson**, Secretary.