

Advisory Board Minutes – November 2017

**LINKS TO
MINUTES**
November 2017
Session

November 2017 Session Opened
EC Request for Guidance Regarding Dead/Invalid Email Addresses
Motion-Chronic Email Address Bounce List
Motion 2017/18-04: Motion to Revise Election Committee Procedures re
Chronic Email Address Bounces
Point of Order
Voting: Motion 2017/18-04: Amended Motion to Revise Election Committee
Procedures re Chronic Email Bounces
Results: Motion 2017/18-04: Amended Motion to Revise Election Committee
Procedures re Chronic Email
Order of Business
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Develop Standard Rule defining USGenWeb membership
Membership Titles/Roles
Motion Membership Positions with Abbreviations/Roles
Point of Order
Adjournment

SESSION OPEN

01 November 2017

The October 2017 meeting of the Advisory Board is now hereby adjourned. This note hereby convenes the November 2017 meeting of the Advisory Board.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

**EC Request for
Guidance
Regarding
Dead/Invalid
Email Addresses**

30 October 2017

The Election Committee has presented an issue for us to be dealt with. I request that the Advisory Board review this email and provide me with your feedback. I also invite the membership who read the Board list to submit their input as well to your regional representatives. As many of you already know, the list of regional representatives are located on the Advisory Board page. Based on the state or states in which you volunteer, please select one of your representatives to communicate your comments to. They, in turn, will advise the board. Please know that you can submit your comments anonymously or feel free to let your representative use your name also. They are located here:

<http://www.usgenweb.org/about/advisoryboard.html>

The issue is:

Dead/invalid email addresses have always been a problem for the EC (Election Committee).

The EC Manual <<http://usgenweb.org/usgwelections/ec-manual/text/ec-bounces-letter.txt>> directs that email addresses that bounce three or more times shall be placed on a chronic bounce list (set to no mail/inactivated) **and per the EC Procedures, their voter registration removed** i.e. [emphasis added by NC (National Coordinator) to call attention to the importance of this statement]

EC Procedures <<http://usgenweb.org/usgwelections/procedures.htm>>:

IV. DUTIES of the Subcommittee

C. The Election Committee shall also be responsible for maintaining an up-to-date Registered Voter List:

8. Members shall be removed from the Registered Voter List under the following circumstances:

a. Chronic bounced email address.

However, also per the EC Manual, those members who have been inactivated do continue on the membership rolls until the SC (State Coordinator) or the member provides an updated email address or the member is removed from the project by themselves or their PC (Project Coordinator).

Also according to these rules, the Project Coordinator is notified by the EC of the bouncing address and an updated email is requested. The new EC software has facilitated the ability of the EC to identify email addresses as chronic bouncers and notify the appropriate PC in a timely manner.

At present, the EC has on the Membership List 24 members who have been inactivated (placed on no mail) for chronic bounces. Of these 24 members, fifteen (15) have been bouncing since at least 11/16/2015, and three (3) started bouncing before 06/13/2016.

How long should inactive and unreachable members continue to be listed as members?

May the EC have some direction from the AB as to when unreachable members may or should be removed from the USGW Membership List?

Thank you for your anticipated assistance on this issue.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project

www.usgenweb.org

Could someone with posting authority please post this on the SC eMailing List? They are part of the process and I for one would really like to see any input they have.

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

Done. Thanks Mike. I've also sent to both Discuss lists (RW and Google).

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

01 November 2017

I haven't heard from anyone on this item yet. Personally, I have no problem with the EC removing bouncing email addresses. So I guess the questions and my comments are as follows:

1. Bounces of 3 or more times placed on a chronic bounce list and to receive no mail. **[I think this is appropriate.]**
2. When should voter registration be removed? **[I would like to hear from others on this. I don't think their voter registration should be removed for at least 3 additional months. This gives the member an opportunity to reinstate their email and/or get current with their membership responsibilities in the event of some unforeseen medical issue that gets correct, and gives that member an opportunity to contact their SC or project coordinator. WHAT DO OTHERS THINK ON THIS ISSUE?]**
3. A state coordinator or project coordinator should make a point of being in contact with their volunteers through their own state or project management email list. These state and project coordinators should maintain communication with their volunteers and, when required to submit their update on volunteers, notify the EC of the resignation or removal of any volunteer. **[I note that this has not been done by numerous SCs and/or Project Coordinators. This is especially a problem on the Project Coordinators area. This is shown by example of the failure of many of the special projects and their rosters to be updated when volunteers go missing and fail to do any updates to their areas of the special projects. This, in my thoughts, is also a problem amongst those who do not have regular roll calls, whether they are monthly or quarterly. If you haven't heard from your volunteer in response to a roll**

call, the SC or PC should be writing to them to find out if they are continuing in their volunteer position, resigning or no longer able to fulfill their required responsibilities in any fashion. I hate removing volunteers, but sometimes it has to be done. No one will volunteer for a position if it is not showing that it is not being maintained. WHAT DO OTHERS THINK ON THIS ISSUE?]

THIS IS YOUR OPPORTUNITY TO PROVIDE THE ADVISORY BOARD WITH INPUT ON MEMBERSHIP ISSUES. IF YOU DO NOT COMMUNICATE WITH US ABOUT THIS AND OTHER ITEMS, THEN PLEASE DO NOT COMPLAIN WHEN WE MAKE DECISIONS THAT MAY NOT BE IN ALIGNMENT WITH YOUR OPINION. WE WANT TO HEAR FROM YOU AND GIVE EVERYONE AN OPPORTUNITY TO HAVE INPUT ON THESE MATTERS. FAILURE TO GIVE US INPUT WILL THEN FORCE THE ADVISORY BOARD TO MAKE DECISIONS.

Thanks for your thoughts.

Although you cannot post to the Board list if you are not an AB member, I have copied this to lists where you can communicate your thoughts, ideas and opinions. Let us hear from you. Thanks.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

I believe three months without contact is appropriate grounds for removal. Every volunteer member should be aware when Elections are held, and should make an effort to be "present" for this important task; again three months no contact should be grounds for removal.

Larry Flesher
Southwest/South Central Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

So are you saying removal totally? Or do we still need to also hear from the project coordinator and/or SC?

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

And can everyone hit REPLY ALL so the responses go to all lists, please?

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

I agree that 3 months is appropriate for removal.

Shirley Cullum
Northwest/Plains Region
State Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

Not all states have bylaws or rules or guidelines.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

I agree with Larry.

There is a difference in the various lists EC uses, as I understand it, and the request from EC concerns only one list as the procedures cover the other lists. There is the Electronic's Project Wide Membership List (ECWML). There is the Voter Registration List (VRL). There is the Chronic eMail Bounce List (CEBL). People get moved from VRL to CEBL after three email attempts have bounced. The guidance EC is asking from AB is how long should a member be on the CEBL before removal from the ECWML. 3 months is good.

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

I don't believe that is what Pat is referring to. She gest all of the bounces when we send out Announcements.

PAT: Can you please advise and clarify for us? Thanks.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

Three months is more than enough to remain on the Chronic Mail List. Remember that BEFORE it goes on Chronic Mail List it has been some time that the address has been bouncing.

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

I don't think that paragraph 3. below has anything to do with the guidance request from EC. I'm not discounting the comment but it goes beyond what EC is asking.

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

You are correct, and it is my personal comment.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

If the EC does not get a response from the SC for a member that is chronically bouncing, that indicates a problem with a CC and an SC.

The next step for the EC is to contact the appropriate AB reps to attempt to solve. That is our basic purpose.

Is this discussion centered around the AB reps also being unable to get a response from the SC or some final resolution?

In the EC quarterly report to the AB for the record, can number of chronic bounces by State be added?

Linda K. Lewis
Southwest/South Central Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

Seems like we are mixing up the issue, like some are talking oranges and others

tangerines.

The EC asked for guidance as to how long they should keep a member on the Election Committee's Project Wide Membership List (ECPWML) after they have been moved to the Chronic eMail Bounce List because their address bounced three times. While the ECPWML is maintained by the EC, the EC generally gets the membership information from local leadership, i.e., SC, SPC, etc. The EC now has members on the Chronic list back to 2015 as their attempts to get the bounce resolved have been unsuccessful from the local leadership. Hence their request.

The EC has no authority to remove a member from their USGenWeb position. The AB has no authority to remove a member either although they can wherever possible unlink that member's website(s).

The task of keeping in contact with it's members is that of the local membership and the task of removing a member from the organization is the responsibility of the local leadership subject to a grievance.

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

Mike:

The EC is not saying they have the right to remove them from a project or their membership. They have a manual that states they can place them on a chronic bounce list and not forward email to them. But they can suspend their voting privileges. They have not said they can remove them from the project either. They have stated that the person remains on the rolls unless and until the SC or Project Coordinator removes them. They sit there in limbo.

My personal commentary on SCs and PCs advising the EC is reflective of that issue. OFTEN no person at the head of a state or a project tells the EC that the person is no longer part of the project. Those are MY comments. EC is not asking to remove them.... just to not send them email, and to remove their voting rights. A bouncing email cannot vote anyway because unless and until they reactivate that SPECIFIC email address, they wouldn't be in a position to vote anyway.

However, I do think all of this needs to be commented on and pointed out to all members, and not just to the SCs or PCs. Consider it a "heads up" to all SCs and PCs. The problem here also is that unless a PC is subbed to one of the discuss lists, they aren't even entering into this conversation. And the special projects often have PCs that are not involved anywhere else in the Project. Hence, they

aren't even having input on this matter.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

Please, please Denise, I did not say the EC said anything except let us know the Chronic list is growing and request guidance.

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

Okay. Not problem, Mike.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

SC's & PC's should still be the first place to start in trying to resolve bouncing emails. If they are unable to provide a valid email address, they should make the determination on whether to remove the CC from their project. I realize that some state projects don't have rules that would govern how to handle unresponsive CC's or that some SC's don't follow through with removals. If the EC receives no information concerning the bouncing email address, 3 months seems like a reasonable time for the email address to be removed from the EC lists.

Shirley Cullum
Northwest/Plains Region
State Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

I am very dismayed to hear that, Gayle. I assume the NC was contacted at that point. I know that I have never been contacted so I suppose we are fortunate with my region. Thank you for your honest response.

My reason for mentioning is solely to ensure we take all appropriate steps and due diligence before we get to this point. We all have a role in supporting our org. But sometimes the result will be a dead end no matter how hard we all try to do the right thing.

Once all resources are exhausted (SC, AB, etc.) I feel that an additional 3 months is sufficient time to hold on the no mail list.

Linda K. Lewis
Southwest/South Central Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

----- Original message ----- (Attachment to Linda K. Lewis' email above)
From: gay...@comcast.net
Date: 11/1/17 12:07 PM (GMT-06:00)
To: usgenweb...@rootsweb.com
Cc: boa...@googlegroups.com, "State-Coord@Google"
<state...@googlegroups.com>, disc...@googlegroups.com
Subject: [SC-USGWg] Re: [USGENWEB-DISCUSS] [BOARDg] Re: EC
Request for Guidance Regarding Dead/Invalid Email Addresses

I am sorry to say this but the AB has been part of the problem. I have notified several AB members over the years when we are not hearing back from SC for quarterly updates and while I have gotten help from a few AB Reps in the past more often than not I get. Well what do you expect me to do and that's not my job.

So I guess that the first thing we need is for AB Reps to be educated on all parts of their job.

Gayle Triller
EC Chair

From: "Linda K. Lewis" <webm...@cottonhills.com>
To: boa...@googlegroups.com
Cc: "usgenweb-discuss" <usgenweb...@rootsweb.com>, "State-Coord@Google" <state...@googlegroups.com>, disc...@googlegroups.com
Sent: Wednesday, November 1, 2017 9:19:43 AM
Subject: Re: [USGENWEB-DISCUSS] [BOARDg] Re: EC Request for Guidance Regarding Dead/Invalid Email Addresses

If the EC does not get a response from the SC for a member that is chronically bouncing, that indicates a problem with a CC and an SC.
The next step for the EC is to contact the appropriate AB reps to attempt to solve. That is our basic purpose.
Is this discussion centered around the AB reps also being unable to get a response from the SC or some final resolution?
In the EC quarterly report to the AB for the record, can number of chronic

bounces by State be added?

Linda K. LewisSent from my Sprint Samsung Galaxy Note8.

----- Original message -----From: Denise Wells <ncusg...@gmail.com>

Date: 11/1/17 9:55 AM (GMT-06:00) To: 22-Advisory Board

<boa...@googlegroups.com> Cc: "State-Coord@Google"

<state...@googlegroups.com>, usgenweb-discuss

<usgenweb...@rootsweb.com>, disc...@googlegroups.com Subject: [BOARDg]

Re: EC Request for Guidance Regarding Dead/Invalid Email Addresses

I haven't heard from anyone on this item yet. Personally, I have no problem with the EC removing bouncing email addresses. So I guess the questions and my comments are as follows:

1. Bounces of 3 or more times placed on a chronic bounce list and to receive no mail. [I think this is appropriate.]
2. When should voter registration be removed? [I would like to hear from others on this. I don't think their voter registration should be removed for at least 3 additional months. This gives the member an opportunity to reinstate their email and/or get current with their membership responsibilities in the event of some unforeseen medical issue that gets correct, and gives that member an opportunity to contact their SC or project coordinator. WHAT DO OTHERS THINK ON THIS ISSUE?]
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FROM YOU AND GIVE EVERYONE AN OPPORTUNITY TO HAVE INPUT ON THESE MATTERS. FAILURE TO GIVE US INPUT WILL THEN FORCE THE ADVISORY BOARD TO MAKE DECISIONS.

Thanks for your thoughts.

Although you cannot post to the Board list if you are not an AB member, I have copied this to lists where you can communicate your thoughts, ideas and opinions. Let us hear from you.

Thanks.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

On Mon, Oct 30, 2017 at 9:36 AM, Denise Wells <ncusg...@gmail.com> wrote:
The Election Committee has presented an issue for us to be dealt with. I request that the Advisory Board review this email and provide me with your feedback.

I also invite the membership who read the Board list to submit their input as well to your regional representatives. As many of you already know, the list of regional representatives are located on the Advisory Board page. Based on the state or states in which you volunteer, please select one of your representatives to communicate your comments to. They, in turn, will advise the board. Please know that you can submit your comments anonymously or feel free to let your representative use your name also. They are located here:

<http://www.usgenweb.org/about/advisoryboard.html>

The issue is:

Dead/invalid email addresses have always been a problem for the EC (Election Committee).

The EC Manual <<http://usgenweb.org/usgwelections/ec-manual/text/ec-bounces-letter.txt>> directs that email addresses that bounce three or more times shall be - hide quoted text - placed on a chronic bounce list (set to no mail/inactivated) and per the EC Procedures, their voter registration removed i.e. [emphasis added by NC (National Coordinator) to call attention to the importance of this statement]

EC Procedures <<http://usgenweb.org/usgwelections/procedures.htm>>:

IV. DUTIES of the Subcommittee

C. The Election Committee shall also be responsible for maintaining an up-to-date Registered Voter List:

8. Members shall be removed from the Registered Voter List under the following circumstances:

a. Chronic bounced email address.

However, also per the EC Manual, those members who have been inactivated do continue on the membership rolls until the SC (State Coordinator) or the member provides an updated email address or the member is removed from the project by themselves or their PC (Project Coordinator).

Also according to these rules, the Project Coordinator is notified by the EC of the bouncing address and an updated email is requested. The new EC software has facilitated the ability of the EC to identify email addresses as chronic bouncers and notify the appropriate PC in a timely manner.

At present, the EC has on the Membership List 24 members who have been inactivated (placed on no mail) for chronic bounces. Of these 24 members, fifteen (15) have been bouncing since at least 11/16/2015, and three (3) started bouncing before 06/13/2016.

How long should inactive and unreachable members continue to be listed as members?

May the EC have some direction from the AB as to when unreachable members may or should be removed from the USGW Membership List?

Thank you for your anticipated assistance on this issue.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

-----End of attachment-----

I agree 100%. Very sad. These situations should be escalated to the AB reps to help support the EC efforts. Does not ensure success, for sure, but at least takes some of the weight off your team. I know from personal experience how disheartening that can be.

Linda K. Lewis
Southwest/South Central Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

----- Original message -----(Attachment to Linda K. Lewis' email above)

From: Pat Asher <pjr...@att.net>
Date: 11/1/17 5:04 PM (GMT-06:00)
To: state...@googlegroups.com
Cc: usgenweb...@rootsweb.com, boa...@googlegroups.com, "State-Coord@Google" <state...@googlegroups.com>, disc...@googlegroups.com
Subject: Re: [SC-USGWg] Re: [USGENWEB-DISCUSS] [BOARDg] Re: EC Request for Guidance Regarding Dead/Invalid Email Addresses

At 01:07 PM 11/1/2017, gay...@comcast.net wrote:

>I am sorry to say this but the AB has been part of the problem. I
>have notified several AB members over the years when we are not
>hearing back from SC for quarterly updates and while I have
>gotten help from a few AB Reps in the past more often than not I
>get. Well what do you expect me to do and that's not my job.

>

>So I guess that the first thing we need is for AB Reps to be
>educated on all parts of their job.

Absolutely agree -- but the first problem is when SCs/PCs treat requests for information from the EC as irrelevant non-sequiturs.

At first contact from the EC, many SCs/PCs request a spreadsheet of their registered members from the EC (they don't know who they're members are?)

Responsible ones respond with corrections to the records held by the EC and there are several.

But there are a few who respond to any contact from the EC saying the EC's records are "a joke" without offering any corrections; and a few more who don't respond at all.

The latter puts the EC in an impossible position insofar as maintaining an up-to-date Membership Roll.

Pat A.

-----End of attachment-----

04 November 2017

I agree with Shirley, see if the SC can resolve first, by notifying.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

**Motion-Chronic
Email Address
Bounce List**

03 November 2017

I move that the Election Committee Procedures, Section IV, Paragraph 8, Subparagraph a. be changed to:

"a. Chronic Email Address Bounce List. Email bounces shall be considered chronic when the address bounces three times. In addition to removal from the Registered Voter List, such members will be placed in an inactive status. At that time, appropriate Project leadership will be notified that if unresolved after 90 days the member will be removed from the Membership List."

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

04 November 2017

Is there a second on this motion?

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

Remove from the membership list - does this mean removed from their position?

I may have missed something.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

Nancy, there is no discussion open on this particular thread. If there is a second, I will post the motion and ask for discussion. Otherwise, please make any

questions or comments on a different thread. Thanks.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

I 2nd the motion

Jeff Kemp
Northeast/North Central Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

Motion 2017/18-04: Motion to Revise Election Committee Procedures re Chronic Email Address Bounces

05 November 2017

MOTION: Motion 2017/18 – 04 – Motion to Revise Election Committee Procedures re Chronic Email Address Bounces

Presented by Mike Peterson, seconded by Jeff Kemp, dated November 5, 2017, numbered 2017/18-04, and reworded by the chair to insert the subsection of the Section to be changed, said motion states as follows:

“I move that the Election Committee Procedures, Section IV. C. Paragraph 8., Subparagraph a. be changed to:

"a. Chronic Email Address Bounce List. Email bounces shall be considered chronic when the address bounces three times. In addition to removal from the Registered Voter List, such members will be placed in an inactive status. At that time, appropriate Project leadership will be notified that if unresolved after 90 days the member will be removed from the Membership List."

FOR REFERENCE: The Election Committee Procedures are located at: <http://usgenweb.org/usgwelections/procedures.htm>

Is there any discussion of this motion?

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

No discussion.

Mike Peterson

Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

No discussion.

Mary Alice Schwanke
Northwest/Plains Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

No discussion.

Linda K. Lewis
Southwest/South Central Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

No discussion

Larry Flesher
Southwest/South Central Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

Removed from the Membership list - I am assuming this means that the SC would then have to remove them from the project.

Definition of Membership List ??

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

No discussion

Shirley Cullum
Northwest/Plains Region
State Coordinator Representative 2018-2019

The USGenWeb Project
www.usgenweb.org

No discussion

Jeff Kemp
Northeast/North Central Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

no discussion.

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

Hi MaryAlice,
no it shouldn't. Membership List is the name established by AB sometime ago in the EC Procedures. I'll look it up and get back to the Board on it as I don't want to have a wrong quote. As I recall the AB defined the list and who goes on and who goes off and those procedures have been used for some time. The EC is only asking for guidance on when they can take someone off when the email address has been bouncing for a long time, i.e. since 2015. The motion has nothing to do with anyone removing anyone from a project.

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

The Election Committee Procedures are written/approved by the Advisory Board. The paragraph concerning the Membership List is Section IV, Paragraph B. Here is the link - <http://usgenweb.org/usgwelections/procedures.htm> .

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

It is the voter registration list if I am correct.

And no, the EC cannot remove anyone from the project.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

No comment.

Lesley Shockey
Southeast/Mid-Atlantic Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

06 November 2017

No discussion

Jane Colmenares
Southwest/South Central Region
County Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

I would like to propose clarifying the motion to explicitly indicate that removal from the Membership List does not infer removal from the USGenWeb project. Perhaps add one sentence at the end stating "Removal from the EC Membership List does not infer removal from a USGenWeb Project." Otherwise, I think many would find that point confusing.

Taneya Koonce
Southeast/Mid-Atlantic Region
County Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

08 November 2017

Denise,
I accept adding Taneya's sentence as a last sentence amendment to my Motion 2017/18-04, to wit: "Removal from the EC Membership List does not infer removal from a USGenWeb Project."

Mike Peterson
Northwest/Plains Region

Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

Good pick, Taneya! That really improves the statement.

Larry Flesher
Southwest/South Central Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

I agree also.

Shirley Cullum
Northwest/Plains Region
State Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

I agree.

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

Is there any objection to this Amendment? If so, please advise, or state No Objection.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

No objection

Jeff Kemp
Northeast/North Central Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

I need everyone to respond to this post regarding any objections as stated above. This needs to be done before we can move forward. Thanks.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

No objection.

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

No objection to the motion as amended.

Lesley Shockey
Southeast/Mid-Atlantic Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

No objection.

Linda K. Lewis
Southwest/South Central Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

I agree.

Mary Alice Schwanke
Northwest/Plains Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

No objection.

Mary Alice Schwanke
Northwest/Plains Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

I agree.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

I agree.

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

No objection.

Larry Flesher
Southwest/South Central Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

Glad that it could be worked in!

No objections. :-)

Taneya Koonce
Southeast/Mid-Atlantic Region
County Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

No objection.

Shirley Cullum
Northwest/Plains Region
State Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

No Objection

Best,

Adrian Williams
Special Projects Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

09 November 2017

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

No objection

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

No Objection.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

No objection.

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

Point of Order

11 November 2017

Point of Order!!

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018

The USGenWeb Project
www.usgenweb.org

I was away. Why are you calling point of order?

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

Timing. Objections were asked for early Wednesday morning. Believe the last response post was early Thursday morning.

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

**Voting: Motion
2017/18-04:
Amended Motion
to Revise Election
Committee
Procedures re
Chronic Email
Bounces**

11 November 2017

MOTION: Motion 2017/18 – 04 – Motion to Revise Election Committee Procedures re Chronic Email Address Bounces

Having heard no objections to the Amendment proposed by Taneya Koonce, the Amendment is hereby accepted by general consent, and the motion is hereby amended and re-stated as follow:

Presented by Mike Peterson, seconded by Jeff Kemp, dated November 5, 2017, numbered 2017/18-04, and reworded by the chair to insert the subsection of the Section to be changed, and an Amendment proposed by Taneya Koonce, said motion states as follows:

“I move that the Election Committee Procedures, Section IV. C. Paragraph 8., Subparagraph a. be changed to:

"a. Chronic Email Address Bounce List. Email bounces shall be considered chronic when the address bounces three times. In addition to removal from the Registered Voter List, such members will be placed in an inactive status. At that time, appropriate Project leadership will be notified that if unresolved after 90 days the member will be removed from the Membership List. Removal from the EC Membership List does not infer removal from a USGenWeb Project."

FOR REFERENCE: The Election Committee Procedures are located at: <http://usgenweb.org/usgwelections/procedures.htm>

If you agree with this motion, please signify YES. If you disagree with this motion, please signify by stating NO.

Voting will proceed through 4:15 p.m., EST, November 13, 2017, unless a majority vote is achieved prior to that time.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

Yes

Larry Flesher
Southwest/South Central Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

Yes.

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

yes

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

Yes.

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

Yes

Adrian Williams

Special Projects Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

yes

Jane Colmenares
Southwest/South Central Region
County Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

Yes

Linda K. Lewis
Southwest/South Central Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

Yes

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

12 November 2017

Yes.

Shirley Cullum
Northwest/Plains Region
State Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

Yes

Jeff Kemp
Northeast/North Central Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

Yes.

Lesley Shockey
Southeast/Mid-Atlantic Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

Yes.

Mary Alice Schwanke
Northwest/Plains Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

**Results: Motion
2017/18-04:
Amended Motion
to Revise Election
Committee
Procedures re
Chronic Email**

13 November 2017

The Amended Motion has passed and is stated as follows:

Presented by Mike Peterson, seconded by Jeff Kemp, dated November 5, 2017, numbered 2017/18-04, and reworded by the chair to insert the subsection of the Section to be changed, and an Amendment proposed by Taneya Koonce, said motion states as follows:

“I move that the Election Committee Procedures, Section IV. C. Paragraph 8., Subparagraph a. be changed to:

"a. Chronic Email Address Bounce List. Email bounces shall be considered chronic when the address bounces three times. In addition to removal from the Registered Voter List, such members will be placed in an inactive status. At that time, appropriate Project leadership will be notified that if unresolved after 90 days the member will be removed from the Membership List. Removal from the EC Membership List does not infer removal from a USGenWeb Project."

The motion has passed with 12 members voting as follows:

YES: Adrian Williams, Jane Colmenares, Jeff Kemp, Larry Flesher, Les Shockey, Linda K. Lewis, Mary Ann Lubinsky, MaryAlice Schwanke, Mike Peterson, Nancy Janyszski, Shirley Cullum, Trish Elliott-Kashima.

NOT VOTING: Patrice Green, Taneya Koonce

**THE ELECTION COMMITTEE IS HEREBY REQUESTED TO AMEND
THEIR ELECTION COMMITTEE PROCEDURES. PLEASE ALSO**

INDICATE A REFERENCE TO THIS AMENDMENT AS MOTION 2017/18-04 - Amended Motion to Revise Election Committee Procedures re Chronic Email Bounces and include today's date as the effective date of this revision as November 13, 2017. Thank you.

Thank you.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

Order of Business 13 November 2017

(Revises 31 October 2017 Order). Per Special Rules, Section II, the following is the current Advisory Board Order of Business. It will be updated and announced on Board at least monthly. It is flexible and may be adapted to cope with immediate business. Advise Presiding Officer of any items for future business:

- 1] Develop Standard Rule defining USGenWeb membership.
- 2] Accepting Donations at State Level for Hosting.
- 3] Review of Bylaws for possible Amendments (WorldGenWeb, funding for servers, sponsors for Bylaw amendments, etc.).
- 4] Define search engines for USGW SEO.

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

Update on Domains 17 November 2017

This email is just to advise the status of our current domains:

usgenweb.com - Expires on 7/8/2018
usgeneb.net - Expires on 9/26/2018
usgenweb.org - Expires on 9/17/2018
usgwelections.org - Expires on 11/20/2018

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

Develop Standard 13 November 2017

Rule defining USGenWeb membership

Next item on Order of Business concerns something official which designates membership titles. The bylaw states that the 'requirement for membership is a desire to assist.....'. It was felt by one AB member and some in agreement that a member should be more definitive.

For help in discussion I am providing the following:

I. Bylaws. Interesting that in the bylaws there is no reference to "County Coordinator." It does include Website Coordinator, National Coordinator, State Coordinator, Assistant State Coordinator, Local Coordinator, Local-level coordinator, Project Coordinator, Assistant Project Coordinator (these Project Coordinators are not stated specifically "Special Project" Coordinators but are contained within the Special Projects Section). The bylaws do indicate 'linking every county in the United States,' and that the 'foundation of the organization are local websites (county, township, parish, town, etc.),'

II. Standard Rules. These Rules introduce the title County Coordinator. and uses abbreviations SC, ASC, CC. It also uses the terms County Coordinators/Local Coordinators, Special Project Coordinators

III. Other Member Titles. Noted in the documents are other titles, i.e. National Coordinator, but to have these titles the person must first be a 'member.'

IV. Election Committee (EC) Procedures.

a. Included in these procedures is a tasking by the AB to ensure voting within the Project elections is done by valid membership.

b. This document introduces the title Co-Coordinator.

c. The EC is to maintain a "Project wide Membership List." It is updated continually by individual members and input from local leadership, or appointed contact person, for State and Special Projects or by other means as EC deems necessary.

d. The EC is to maintain a "Registered Voter List." Some factors which allow validation of placing on the Registered list are, Position, Project Title, County, State, eMail address, etc. It is at this point where the whole ball of wax opens up relative to membership titles. The list I saw had 12 roles/positions not including those for Special Projects. Without going into a lot of detail, this registration process allows members to have one or more position titles with local leadership having the ability to generate new position titles or make changes to position titles. However, this does not allow a willy-nilly process as the EC is tasked with, and executes, a validation.

V. Options for AB with this Order of Business Item.

- a. Change the Bylaw on Membership.
- b. Establish a Standard Rule clarifying the Bylaw on what a member is.
- c. Establish a Standard Rule that indicates membership will be defined through the EC procedures/processes.
- d. Do nothing.
- e. Any other suggestions?

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

14 November 2017

We just had a discussion on EC "Membership List" and being a Member of the Project. You can be a member but not on the Membership List.

Consistency - either Assistant State Coordinator or Co-coordinator

Include County Coordinator since that is the term most widely used along with State Coordinator.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

16 November 2017

I think co-coordinator indicates someone is at the same level. I'm not sure that SCs always want that. And actually, we only have one state, Minnesota, that actually has co-SCs, and they have an ASC.

So at this point I think we will need the following items defined:

State Coordinator (SC)
Co-State Coordinator (Co-SC)
Assistant State Coordinator (ASC)

County Coordinator (CC)
Town Coordinator or Local Coordinator (?) (TC or LC)
Transcriber

And I certainly don't feel that a transcribe should be considered part of the project; however, they would be considered a Contributor, ie of materials, etc.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

KS has co SC and no ASC.

Linda K. Lewis
Southwest/South Central Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

Yes, husband and wife for a long time.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

17 November 2017

Although Pat Asher cannot post to the Board herself, she forwarded this to both and Mike for reference.

Comments?

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

----- Forwarded message -----

From: **Pat Asher** <pjr...@att.net>
Date: Thu, Nov 16, 2017 at 7:08 PM
Subject: Re: [BOARDg] Develop Standard Rule defining USGenWeb membership
To: Denise Wells <ncusg...@gmail.com>
Cc: 22-Advisory Board <boa...@googlegroups.com>, Mike Peterson

<line...@cox.net>

These are the definitions currently recognized by the EC:

Role Definitions:

- CC - County Coordinator. Maintains a county website for XXGenWeb
- ACC - Asst to the County Coordinator
- Co-CC - One of two or more individuals who share responsibility for a county website
- TC - Town Coordinator. Maintains a website devoted to a particular city or town for XXGenWeb
- LC - Local Coordinator. Maintains a website devoted to a sub-project of XXGenWeb other than a county or town site,
- e.g. ethnic, migration, historical, military, etc.
- SC - State Coordinator for XXGenWeb
- ASC - Asst to the State Coordinator
- Co-SC - One of two or more individuals who share responsibility for the State Project
- SFM - State File Manager for the Archives Project (SPAR SA)
- FM - County File Manager for the Archives Project (SPAR SA)
- PC - National Project Coordinator for a recognized Special Project
- LPC - Local Project Coordinator. Maintains a website for a recognized Special Project other than the State Archives Project.
- Sites may be organized by state, county, a geographic or historical region, a particular time period; or whatever heirarchy is used by the special project.

Pat

So what are you thinking? A listing in a Rule (I hope you aren't thinking bylaw) of those positions in the Project? Would they be the only authorized positions for a person to be eligible to vote?

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

Am I correct in thinking this list was generated by the EC and the SC's/PC's, and possibly the member, during the process of validating before a member is put on the Membership list.

Mike Peterson
Northwest/Plains Region

Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

**Membership
Titles/Roles**

20 November 2017

I am posting the following for input (including general membership) comment before making a formal motion on the Board. The list came from the EC. I hope to make the formal motion the week after Thanksgiving.
If a member of the SC could post this on the SC Mailing List it would be greatly appreciated.

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

I move the following Section be added to The USGenWeb Project Standard Rules:

XIII - MEMBERSHIP TITLES/ROLES

A. In addendum to The USGenWeb Project Bylaws, Section IV. A. Titles, Abbreviations, and Roles are developed in conjunction with State and Project Leadership and the Election Committee through the Election Committee Procedures. The following identifies the Abbreviations, Titles and Roles of the Project membership.

- a. SC - State Coordinator for XXGenWeb Project.
- b. ASC - Assistant State Coordinator.
- c. CO-SC - One of two or more members who share responsibility as State Coordinator.
- d. CC - County Coordinator. Maintains a county website for a XXGenWeb.
- e. ACC - Assistant County Coordinator.
- f. CO-CC - One of two or more members who share responsibility as County Coordinator.
- g. TC - Town Coordinator. Maintains a website devoted to a Township, Town, or City for a XXGenWeb.
- h. LC - Local Coordinator. Maintains a website devoted to a project of XXGenWeb other than a Township, Town, or City, for example; ethnic, migration, historical, military, etc.
- i. SFM - State File Manager for the Archives Project.
- j. FM - County File Manager for the Archives Project.
- k. PC - National Project Coordinator for a recognized Special Project.
- l. LPC - Local Project Coordinator. Maintains a website for a recognized Special Project other than the State Archives Project. Sites may be organized by state, county, a geographic or historical region, a particular time period; or whatever

hierarchy is used by the special project.

Done

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

I would vote yes to this motion but don't really see the necessity.

Linda K. Lewis
Southwest/South Central Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

**Motion
Membership
Positions with
Abbreviations/
Roles**

24 November 2017

I move the following Section be added to The USGenWeb Project Standard Rules:

XIII - MEMBERSHIP POSITIONS WITH ABBREVIATIONS/ROLES

A. Together with The USGenWeb Project Bylaws II.B., IV.A. and VII.F., members are identified by these Positions developed by State and Project Leadership and the Election Committee through the Election Committee Procedures.

- a. SC - State Coordinator for XXGenWeb Project.
- b. ASC - Assistant State Coordinator.
- c. CO-SC - One of two or more members who share responsibility as State Coordinator.
- d. CC - County Coordinator. Maintains a county website for a XXGenWeb.
- e. ACC - Assistant County Coordinator.
- f. CO-CC - One of two or more members who share responsibility as County Coordinator.
- g. TC - Town Coordinator. Maintains a website devoted to a Township, Town, or City for a XXGenWeb.

h. LC - Local Coordinator. Maintains a website devoted to a project of XXGenWeb other than a Township, Town, or City, for example; ethnic, migration, historical, military, etc.

i. SFM - State File Manager for the Archives Project.

j. FM - County File Manager for the Archives Project.

k. PC - National Project Coordinator for a recognized Special Project.

l. LPC - Local Project Coordinator. Maintains a website for a recognized Special Project other than the State Archives Project. Sites may be organized by state, county, a geographic or historical region, a particular time period; or whatever hierarchy is used by the special project.

m. Look-Up Volunteer (non-voting - Bylaw VII.F).

n. Transcriber (non-voting - Bylaw VII.F).

Mike Peterson
Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

I will second the motion

Jeff Kemp
Northeast/North Central Region
County Coordinator Representative 2018-2019
The USGenWeb Project
www.usgenweb.org

Is NC supposed to be included? Did I miss it?

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

Point of Order

28 November 2017

Point of Order.

Mike Peterson

Northwest/Plains Region
Country Coordinator Representative 2016-2018
The USGenWeb Project
www.usgenweb.org

Adjournment **01 December 2017**

No Email Found.

The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](#), Secretary.