

# Advisory Board Minutes – September 2021

## **LINKS TO MINUTES**

September 2021  
Session

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## **2021/22 Call to Order / Roll Call**

### **01 September 2021**

The 2021/22 September session of the USGenWeb Project Advisory Board is now called to order.

Welcome to 2021/22 Advisory Board newcomers Taneya Koonce and Martha Graham; re-elected members Rebecca Maloney, Dale H. Cook, David Gochenour, Trish Elliott-Kashima, Doreen Harunaga-Ewing, and MaryAlice Schwanke; and continuing members Nancy Janyszeski, Mary Ann Lubinsky, Mike Peterson, Les Shockey, Jeff Kemp, and Linda Simpson. It is my honor to serve as your National Coordinator for this term.

Will all members please respond that you are present and state your name and chair for the record?

Linda K. Lewis  
National Coordinator (2021-2022)

Present - Rebecca Maloney Special Projects Coordinator

Thank you,  
Rebecca Maloney  
Special Projects Representative 2021-2023

Jeff Kemp present!

Jeff Kemp  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2020-2022

Nancy Janyszeski

NENC

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2020-2022

Present.  
County Coordinator Representative, Northwest/Plains Region

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2020-2022

Trish Elliott-Kashima  
CC rep, SEMA

Trish Elliott-Kashima  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2021-2023

Good Evening,  
Responding to my very first AB Roll Call:

Martha A Crosley Graham  
Northwest/Plains Region : CC Representative

In looking at the List on the USGenWeb Site, I notice that my old email is listed, so if the Web Maven would please change it, that would be groovy.  
<http://www.usgenweb.org/about/advisoryboard.html>

The email addie I use for Web Work:  
[macg...@gmail.com](mailto:macg...@gmail.com)

Many Thanks,

Martha A. Graham  
Northwest/Plains Region  
County Coordinator Representative 2021-2023

NENC County Coordinator Rep

Mary Ann Lubinsky  
Northeast/North Central Region  
County Coordinator Representative 2020-2022

Linda Simpson SW-SC Rep.

Linda Simpson  
Southwest/South Central Region  
State Coordinator Representative 2020-2022

Doreen Harunaga-Ewing  
SW-SC County Coordinator Rep

Doreen Harunaga-Ewing  
Southwest/South Central Region  
County Coordinator Representative 2021-2023

Thanks for the welcome! I'm delighted to be back on the AB again!

Present and accounted for - Taneya Koonce, Representative-at-Large

Taneya Koonce  
AB Representative at Large 2021-2023

Present - SWSC CC Rep, MaryAlice Schwanke

MaryAlice Schwanke  
Southwest/South Central Region  
County Coordinator Representative 2020-2022

Present.

Lesley Shockey, SEMA SC Rep

Lesley Shockey

Southeast/Mid-Atlantic Region  
State Coordinator Representative 2020-2022

**02 September 2021**

Present.

David Gochenour, NWPL SC Rep

David Gochenour  
Northwest/Plains Region  
State Coordinator Representative 2021-2023

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**Call to Order**

**02 September 2021**

Having heard from all Advisory Board members, the Call to Order is complete.

Present:

Taneya Koonce, RAL  
Rebecca Maloney, SP  
Nancy Janyszeski, NENC SC  
Mary Ann Lubinsky, NENC CC  
Dale H. Cook, NENC CC  
David Gochenour, NWPL SC  
Martha Graham, NWPL CC  
Mike Peterson, NWPL CC  
Lesley Shockey, SEMA SC  
Trish Elliott-Kashima, SEMA CC  
Jeff Kemp SEMA CC  
Linda Simpson, SWSC SC  
MaryAlice Schwanke, SWSC CC  
Doreen Harunaga-Ewing, SWSC CC

Linda K. Lewis  
National Coordinator 2021-2022

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**2020/21 Advisory  
Board Board-Exec  
Confidentiality Oath**

**02 September 2021**

The next order of business is the Board-Exec Confidentiality Oath. This oath is required for subscription to the Board-Exec mail list.

The Board-Exec mail list is a **CONFIDENTIAL** list where personnel and other delicate issues that require confidentiality are handled to ensure privacy, unless and until publicly posted on Board-L for the record.

**All postings to Board-Exec are to remain confidential at all times. This is crucial. Make sure you select only Board-Exec when you reply or send confidential emails. It is very easy to send to the wrong list so please be vigilant.**

If you agree to honor the confidentiality of the Board-Exec list, please respond "Agree."

If you do not agree to honor Board-Exec list confidentiality, please reply "Disagree." You will not be granted access to the Board-Exec list.

Thank you,

Linda K. Lewis  
National Coordinator 2021-2022

Agree

Linda K. Lewis  
National Coordinator 2021-2022

Agree.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2020-2022

Agree

Jeff Kemp  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2020-2022

Agree

Thank you.

Rebecca Maloney  
Special Projects Representative 2021-2023

Agree

Martha A. Graham  
Northwest/Plains Region  
County Coordinator Representative 2021-2023

Agree.

Trish Elliott-Kashima  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2021-2023

Agree

Linda Simpson  
Southwest/South Central Region  
State Coordinator Representative 2020-2022

Agree

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2020-2022

Agree.

Doreen Harunaga-Ewing  
Southwest/South Central Region  
County Coordinator Representative 2021-2023

Agree

Lesley Shockey  
Southeast/Mid-Atlantic Region  
State Coordinator Representative 2020-2022

Agree

Taneya Koonce  
AB Representative at Large 2021-2023

**03 September 2021**

Agree.

David Gochenour  
Northwest/Plains Region  
State Coordinator Representative 2021-2023

Agree.

Dale H. Cook

Northeast/North Central Region  
County Coordinator Representative 2021-2023

Agree.

MaryAlice Schwanke  
Southwest/South Central Region  
County Coordinator Representative 2020-2022

Agree.

Mary Ann Lubinsky  
Northeast/North Central Region  
County Coordinator Representative 2020-2022

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**2020/21 Advisory  
Board Board-Exec  
Confidentiality Oath  
Results**

**03 September 2021**

Having received a response from each Advisory Board member, those responding "Agree" will now be subscribed to the Board Exec list and bound by this confidentiality agreement.

Those responding Agree:

Linda K. Lewis, NC  
Mike Peterson, NWPL CC  
Jeff Kemp SEMA CC  
Rebecca Maloney, SP  
Martha Graham, NWPL CC  
Trish Elliott-Kashima, SEMA CC  
Linda Simpson, SWSC SC  
Nancy Janyszeski, NENC SC  
Doreen Harunaga-Ewing, SWSC CC  
Lesley Shockey, SEMA SC  
Taneya Koonce, RAL  
David Gochenour, NWPL SC  
Dale H. Cook, NENC CC  
MaryAlice Schwanke, SWSC CC  
Mary Ann Lubinsky, NENC CC

Those responding Disagree: (none)

Those not responding: (none)

Linda K. Lewis  
National Coordinator 2021-2022

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**Motion to Sustain  
Special Rules**

**03 September 2021**

The next order of business is to Sustain the Project Special Rules, per Article I of the Special Rules, referenced below.

May I hear a motion to Sustain the Special Rules by general consent?

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**I. SUSTAINING/CHANGING THE SPECIAL RULES.**

These Special Rules will be sustained by motion/voting when a change in permanent National Coordinator occurs. These rules may be amended or revised by the members in accordance with USGenWeb Bylaws, Article VIII, Advisory Board Procedures.

<https://www.usgenweb.org/about/specialrules.html>

Linda K. Lewis  
National Coordinator

I, Rebecca Maloney, make a motion to Sustain the Special Rules by general consent?

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**I. SUSTAINING/CHANGING THE SPECIAL RULES.**

These Special Rules will be sustained by motion/voting when a change in permanent National Coordinator occurs. These rules may be amended or revised by the members in accordance with USGenWeb Bylaws, Article VIII, Advisory Board Procedures.

<https://www.usgenweb.org/about/specialrules.html>

Rebecca Maloney  
Special Projects Representative 2021-2023

I second the motion to Sustain the Special Rules by general consent.

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2020-2022

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**Motion 2021/22-01:  
Sustain the Special  
Rules**

**03 September 2021**

Moved by Rebecca Maloney, seconded by Nancy Janyszeski, dated Sept. 3, 2021, and numbered as Motion 2021/22-01, the motion reads:

"I, Rebecca Maloney, make a motion to Sustain the Special Rules by general consent."

Please state any objections, or respond "No Objection".

If there are no objections heard within 48 hours the motion will pass.  
The response period expires Sunday, Sept. 5, 2021, at 10:00 p.m., EDT.

Linda K. Lewis  
National Coordinator

No objection.

Rebecca Maloney  
Special Projects Representative 2021-2023

No objection.

Doreen Harunaga-Ewing  
Southwest/South Central Region  
County Coordinator Representative 2021-2023

No Objection.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2020-2022

No objection

Trish Elliott-Kashima  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2021-2023

No objection.

David Gochenour  
Northwest/Plains Region  
State Coordinator Representative 2021-2023

No Objection.

Lesley Shockey  
Southeast/Mid-Atlantic Region  
State Coordinator Representative 2020-2022

No Objections

Martha A. Graham  
Northwest/Plains Region  
County Coordinator Representative 2021-2023

No objection.

Dale H. Cook  
Northeast/North Central Region  
County Coordinator Representative 2021-2023

No objection

Jeff Kemp  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2020-2022

No objection.

MaryAlice Schwanke  
Southwest/South Central Region  
County Coordinator Representative 2020-2022

No objection.

Taneya Koonce  
AB Representative at Large 2021-2023

No objection

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2020-2022

No objection

Linda Simpson  
Southwest/South Central Region  
State Coordinator Representative 2020-2022

No objection.

Mary Ann Lubinsky  
Northeast/North Central Region  
County Coordinator Representative 2020-2022

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**Motion 2021/22-01:  
Sustain the Special  
Rules: Result**

**06 September 2021**

With all members responding within the allotted time period and having heard no objections, the motion to sustain the Special Rules passes.

"I, Rebecca Maloney, make a motion to Sustain the Special Rules by general consent."

Members Responding No Objection:

Rebecca Maloney, SP  
Doreen Harunaga-Ewing, SWSC CC  
Trish Elliott-Kashima, SEMA CC  
David Gochenour, NWPL SC  
Lesley Shockey, SEMA SC  
Mike Peterson, NWPL CC  
Martha Graham, NWPL CC  
Dale H. Cook, NENC CC  
Jeff Kemp SEMA CC  
MaryAlice Schwanke, SWSC CC  
Taneya Koonce, RAL  
Nancy Janyszeski, NENC SC  
Linda Simpson, SWSC SC  
Mary Ann Lubinsky, NENC CC

Members Not Responding: (None)

Linda K. Lewis  
National Coordinator 2021-2022

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**2021/22 September  
Order of Business**

**06 September 2021**

Per Article IV. of the Special Rules, the Order of Business is as follows:

Call to Order (9/2/2021)  
Board-Exec Confidentiality Oath (9/4/2021)  
Motion 2021/22-01 Sustain Special Rules (9/6/2021)

Minutes

Announcements

- Domain Renewals

New Business

1. Appointment of USGenWeb Web Manager(s)
2. Appointment of Recording Secretary

3. Appointment of Board Advisor to the Election Committee
  4. Appointment of Advisory Board Website Liaison
- Adjournment

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#### IV. ORDER OF BUSINESS.

Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business.

Linda K. Lewis  
National Coordinator 2021-2022

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**Motion to Appoint  
USGenWeb Web  
Manager(s)**

**07 September 2021**

The next order of business is to appoint the USGenWeb Web Manager(s) for the 2021/22 term.

Thank you to our current web management team, Marsha Bryant and Norma Hass, for the wonderful job they do with the upkeep of USGenWeb.org. There were a lot of website updates this year and they were great to work with and got things done.

In response to the annual call for webmaster volunteers, Marsha and Norma submitted their interest to continue to serve in their current roles, and the Advisory Board is pleased to extend their appointments through the 2020/21 term.

May I hear a motion, by general consent, to appoint Marsha Bryant as USGenWeb Webmaster, and Norma Hass as USGenWeb Assistant Webmaster, for the 2021/22 term ending August 31, 2022?

Linda K. Lewis  
National Coordinator 2021-2022

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**Rootsweb - PAObits 06 September 2021**

Hello - does anyone know what happened to this site?

<https://userdb.rootsweb.com/paobits/>

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2020-2022

**07 September 2021**

Hi Nancy,

I do not know- but I found  
this: <https://freepages.rootsweb.com/~paswobits/genealogy/links.htm> does  
it have what you are looking for?  
or  
<https://sites.rootsweb.com/~usgenweb/obits/obitspa.htm>

It looks like someone needs to request access to these pages and direct them  
somewhere good!

Rebecca Maloney  
Special Projects Representative 2021-2023

**08 September 2021**

Good morning thank you I forwarded to the lady who was looking for it I'll  
let you know if it's what she wanted

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2020-2022

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**Motion to appoint  
Web Managers**

**07 September 2021**

I, Rebecca Maloney, move by general consent, to appoint Marsha Bryant as  
USGenWeb Webmaster, and Norma Hass as USGenWeb Assistant  
Webmaster, for the 2021/22 term ending August 31, 2022

Rebecca Maloney  
Special Projects Representative 2021-2023

I second.

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2020-2022

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**2021/22-02 Motion to  
Appoint USGenWeb  
Web Manager(s)**

**07 September 2021**

Moved by Rebecca Maloney, seconded by Nancy Janyszeski, dated Sept. 7,  
2021, and numbered as Motion 2021/22-02, the motion reads:

"I, Rebecca Maloney, move by general consent, to appoint Marsha Bryant as USGenWeb Webmaster, and Norma Hass as USGenWeb Assistant Webmaster, for the 2021/22 term ending August 31, 2022."

Please state if there are any objections, or respond No Objection.

If there are no objections heard within 48 hours the motion will pass.  
The response period expires Thursday, Sept. 9, 2021, at 11:00 p.m., EDT.

Linda K. Lewis  
National Coordinator 2021-2022

No objection

Linda Simpson  
Southwest/South Central Region  
State Coordinator Representative 2020-2022

No Objection

Martha A. Graham  
Northwest/Plains Region  
County Coordinator Representative 2021-2023

No objection.

Trish Elliott-Kashima  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2021-2023

No objection.

David Gochenour  
Northwest/Plains Region  
State Coordinator Representative 2021-2023

No objection

Rebecca Maloney  
Special Projects Representative 2021-2023

No objection

Jeff Kemp  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2020-2022

No Objection.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2020-2022

No Objection.

MaryAlice Schwanke  
Southwest/South Central Region  
County Coordinator Representative 2020-2022

No objection.

Doreen Harunaga-Ewing  
Southwest/South Central Region  
County Coordinator Representative 2021-2023

No Objection.

Lesley Shockey  
Southeast/Mid-Atlantic Region  
State Coordinator Representative 2020-2022

No objection.

Taneya Koonce  
AB Representative at Large 2021-2023

**08 September 2021**

No objection.

Mary Ann Lubinsky  
Northeast/North Central Region  
County Coordinator Representative 2020-2022

No objection.

Dale H. Cook  
Northeast/North Central Region  
County Coordinator Representative 2021-2023

No objection.

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2020-2022

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**2021/22-02 Motion to Appoint USGenWeb Web Manager(s)**

**10 September 2021**

**Results**

With all members responding within the allotted time period and having heard no objections, the motion passes.

"I, Rebecca Maloney, move by general consent, to appoint Marsha Bryant as USGenWeb Webmaster, and Norma Hass as USGenWeb Assistant Webmaster, for the 2021/22 term ending August 31, 2022"

Members Responding No Objection:

Linda Simpson, SWSC SC  
Martha Graham, NWPL CC  
Trish Elliott-Kashima, SEMA CC  
David Gochenour, NWPL SC  
Rebecca Maloney, SP  
Jeff Kemp SEMA CC  
Mike Peterson, NWPL CC  
MaryAlice Schwanke, SWSC CC  
Doreen Harunaga-Ewing, SWSC CC  
Lesley Shockey, SEMA SC  
Taneya Koonce, RAL  
Mary Ann Lubinsky, NENC CC  
Dale H. Cook, NENC CC  
Nancy Janyszeski, NENC SC

Members Not Responding: (None)

Linda K. Lewis  
National Coordinator 2021-2022

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**ANNOUNCEMENT: USGenWeb Domain Renewals**

**20 September 2021**

We are fortunate and grateful that the annual renewals of our 4 USGenWeb domains were prepaid at the start of the previous term by generous donations from many of our members. No USGenWeb domain renewals are required for the 2021/22 term. Thank you so much to all the donors for their contributions towards Project costs.

USGenWeb Domain Renewal Dates

- [usgenweb.org](http://usgenweb.org) - 9/17/2022
- [usgenweb.net](http://usgenweb.net) - 9/27/2022

- [usgwelections.org](http://usgwelections.org) - 11/20/2022
- [usgenweb.com](http://usgenweb.com) – 7/9/2023

We have a balance of \$138.64 remaining of member donations. This balance will be used to renew the website hosting for the Election Committee software in December 2021 and will be announced when complete.

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## **VI. DUTIES/QUALIFICATIONS OF ADVISORY BOARD**

F. The Advisory Board shall also be responsible for administering the domains, [usgenweb.com](http://usgenweb.com), [usgenweb.net](http://usgenweb.net), and [usgenweb.org](http://usgenweb.org), over which The USGenWeb Project membership has control and for which the members are the official lessees.

<https://www.usgenweb.org/about/bylaws.html>

Linda K. Lewis  
National Coordinator 2021-2022

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### **Motion to Appoint Recording Secretary**

**10 September 2021**

The next order of business is the appointment of the Advisory Board Recording Secretary. At my request, Doreen Harunaga-Ewing has graciously agreed to continue to serve as Recording Secretary. Thank you, Doreen!

May I please hear a motion, by general consent, to appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending August 31, 2021?

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**XII: ADVISORY BOARD SECRETARY.**  
(Adopted 25 February 2017 (Motion 2016/17-03) )

A: No later than 30 September, each year, the National Coordinator will present to the Advisory Board a potential candidate, or candidates, for the Secretary; then, no later than 15 October the Advisory Board will vote to appoint a Secretary to be under the direction of the Advisory Board Presiding Officer until 31 August of the following year.

B: In the event there are no candidates, the National Coordinator will appoint the Secretary from among the standing Advisory Board Representatives.

<https://www.usgenweb.org/about/standardrules.html>

Linda K. Lewis  
National Coordinator 2021-2022

I move that by general consent the Advisory Board appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending on 31 August 2022.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2020-2022

I second the motion

Rebecca Maloney  
Special Projects Representative 2021-2023

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**2021/22-03 Motion to Appoint Recording Secretary 11 September 2021**

Moved by Mike Peterson, seconded by Rebecca Maloney, dated Sept. 11, 2021, and numbered as Motion 2020/21-03, the motion reads:

"I move that by general consent the Advisory Board appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending on 31 August 2022."

Please state any objections, or respond "No Objection".

If there are no objections heard within 48 hours the motion will pass. The response period expires Monday, Sept. 13, 2021, at 12:00 p.m., EDT.

Linda K. Lewis  
National Coordinator 2021-2022

No objection

David Gochenour  
Northwest/Plains Region  
State Coordinator Representative 2021-2023

No objection.

Trish Elliott-Kashima  
Southeast/Mid-Atlantic Region

County Coordinator Representative 2021-2023

No objection

Rebecca Maloney  
Special Projects Representative 2021-2023

No objection

Linda Simpson  
Southwest/South Central Region  
State Coordinator Representative 2020-2022

No Objection

Martha A. Graham  
Northwest/Plains Region  
County Coordinator Representative 2021-2023

No objection.

Taneya Koonce  
AB Representative at Large 2021-2023

No Objection.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2020-2022

No objection.

Mary Ann Lubinsky  
Northeast/North Central Region  
County Coordinator Representative 2020-2022

No objection

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2020-2022

No objection.

MaryAlice Schwanke  
Southwest/South Central Region

County Coordinator Representative 2020-2022

No Objection.

Lesley Shockey  
Southeast/Mid-Atlantic Region  
State Coordinator Representative 2020-2022

No objection.

Doreen Harunaga-Ewing  
Southwest/South Central Region  
County Coordinator Representative 2021-2023

No Objection

Jeff Kemp  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2020-2022

No objection

Dale H. Cook  
Northeast/North Central Region  
County Coordinator Representative 2021-2023

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**2021/22-03 Motion to Appoint Recording Secretary Results**

**13 September 2021**

With all members responding within the allotted time period and having heard no objections, the motion passes.

"I move that by general consent the Advisory Board appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending on 31 August 2022."

Members Responding No Objection:

David Gochenour, NWPL SC  
Trish Elliott-Kashima, SEMA CC  
Rebecca Maloney, SP  
Linda Simpson, SWSC SC  
Martha Graham, NWPL CC  
Taneya Koonce, RAL  
Mike Peterson, NWPL CC  
Mary Ann Lubinsky, NENC CC  
Nancy Janyszeski, NENC SC

MaryAlice Schwanke, SWSC CC  
Lesley Shockey, SEMA SC  
Doreen Harunaga-Ewing, SWSC CC  
Jeff Kemp SEMA CC  
Dale H. Cook, NENC CC

Members Not Responding: (None)

Linda K. Lewis  
National Coordinator 2021-2022

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**Motion to Appoint  
Election Committee  
Advisor**

**15 September 2021**

The next order of business is the appointment of the Election Committee Advisor.

Dale Cook has volunteered to continue to serve as EC's Board Advisor. Thank you so much, Dale!

May I please hear a motion, by general consent, to appoint Dale Cook to serve as Election Committee Advisor for the current term ending August 31, 2022?

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**I. COMPOSITION OF THE SUBCOMMITTEE:**

The Election Committee (EC) shall consist of 12 members chosen from the Project-wide membership. Eight members will serve as EC representatives for the XXGenWeb States, two will serve as EC representatives for the Archives/Special Projects, one will serve as EC Representative-At-Large and one will serve as Dataset Manager. From these members, the EC shall choose a Chair and a Publicist-Secretary, each to serve for one year as defined in (III.) regardless of the length of their individual terms. The Chair of the EC shall vote only in the case of a tie.

The National Coordinator (NC), as ex-officio member, and one other non-voting Advisory Board (AB) Representative chosen by the Board, shall serve as advisors on the EC subcommittee. They shall not be eligible to be either the Chair of the EC or its Publicist-Secretary.

Linda K. Lewis  
National Coordinator 2021-2022

I, MaryAlice Schwanke, move by general consent, to appoint Dale Cook to serve as Election Committee Advisor for the current term ending August 31, 2022.

MaryAlice Schwanke  
Southwest/South Central Region  
County Coordinator Representative 2020-2022

I second the motion.

Rebecca Maloney  
Special Projects Representative 2021-2023

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**2021/22-04 Motion to 15 September 2021**

**Appoint Election  
Committee Advisor**

Moved by MaryAlice Schwanke, seconded by Rebecca Maloney, dated Sept. 15, 2021, and numbered as Motion 2021/22-04, the motion reads:

“I, MaryAlice Schwanke, move by general consent, to appoint Dale Cook to serve as Election Committee Advisor for the current term ending August 31, 2022.”

Please state if there are any objections, or respond No Objection.

If there are no objections heard within 48 hours the motion will pass.  
The response period expires Friday, Sept. 17, 2021, at 9:00 p.m., EDT.

Linda K. Lewis  
National Coordinator 2021-2022

No Objection.

David Gochenour  
Northwest/Plains Region  
State Coordinator Representative 2021-2023

No objection.

Trish Elliott-Kashima  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2021-2023

No objection.

Mary Ann Lubinsky  
Northeast/North Central Region  
County Coordinator Representative 2020-2022

No Objection.

MaryAlice Schwanke  
Southwest/South Central Region  
County Coordinator Representative 2020-2022

No Objection

Martha A. Graham  
Northwest/Plains Region  
County Coordinator Representative 2021-2023

No objection

Rebecca Maloney  
Special Projects Representative 2021-2023

No objection

Jeff Kemp  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2020-2022

No objection

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2020-2022

No objection

Linda Simpson  
Southwest/South Central Region  
State Coordinator Representative 2020-2022

No Objection.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2020-2022

No objection.

Taneya Koonce  
AB Representative at Large 2021-2023

No Objection.

Lesley Shockey  
Southeast/Mid-Atlantic Region  
State Coordinator Representative 2020-2022

No objection.

Doreen Harunaga-Ewing  
Southwest/South Central Region  
County Coordinator Representative 2021-2023

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**2021/22-04 Motion to Appoint Election Committee Advisor Results**

**18 September 2021**

With all members responding within the allotted time period and having heard no objections, the motion passes.

“I, MaryAlice Schwanke, move by general consent, to appoint Dale Cook to serve as Election Committee Advisor for the current term ending August 31, 2022.”

Members Responding No Objection:

David Gochenour, NWPL SC  
Trish Elliott-Kashima, SEMA CC  
Mary Ann Lubinsky, NENC CC  
MaryAlice Schwanke, SWSC CC  
Martha Graham, NWPL CC  
Rebecca Maloney, SP  
Jeff Kemp SEMA CC  
Nancy Janyszeski, NENC SC  
Linda Simpson, SWSC SC  
Mike Peterson, NWPL CC  
Taneya Koonce, RAL  
Lesley Shockey, SEMA SC  
Doreen Harunaga-Ewing, SWSC CC  
Dale H. Cook, NENC CC

Members Not Responding: (None)

Linda K. Lewis  
National Coordinator 2021-2022

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**August 2020/21  
Advisory Board  
Minutes**

**18 September 2021**

Please review the 2020/21 August Advisory Board Minutes and advise if corrections or revisions are needed.

<https://www.usgenweb.org/about/pdfs-minutes/Ab-2021-08.pdf>

These Minutes will stand as accepted as of Sept. 20, 2021, at 11:59 PM if no corrections are heard.

Linda K. Lewis  
National Coordinator 2021-2022

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**Motion to Appoint  
AB Web Manager  
Liaison**

**20 September 2021**

The next order of business is the appointment of a Liaison between the Advisory Board and the Web Managers. Martha Graham has graciously volunteered. Thank you so much, Martha!

May I hear a motion, by general consent, to appoint Martha Graham as the Liaison between the Advisory Board and Web Managers for the current term ending 8/31/2022?

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**XI: MOTION 2008/09-04: 'WEBMASTER QUALIFICATIONS'.**

(Added Monday, 03 Nov 2008, Revised 20 Dec 2009)

**NATIONAL WEBSITE MAINTENANCE & WEBMASTER  
QUALIFICATIONS & DUTIES**

**A: The USGenWeb Advisory Board (AB) will appoint** the website manager and an assistant website manager, if any, from the Project membership applications, to maintain the USGenWeb National website. The website manager and assistant, if any, serve as trusted technical assistants to the Advisory Board. In addition, one AB member will be appointed to work with and act as a liaison between the AB and the website manager and any website manager assistant to ensure that the National site is in compliance with the Project by-laws and that the duties outlined in this document are fulfilled. The National Coordinator (NC) will also work with the website manager and any website manager assistant to ensure that their responsibility for day-to-day operational management of the project site is fulfilled.

<https://www.usgenweb.org/about/standardrules.html>

Linda K. Lewis  
National Coordinator 2021-2022

I make a motion, by general consent, to appoint Martha Graham as the Liaison between the Advisory Board and Web Managers for the current term ending 8/31/2022

Rebecca Maloney

Special Projects Representative 2021-2023

I second the motion.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2020-2022

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**2021/22-05 Motion to 20 September 2021  
Appoint AB Web  
Manager Liaison**

Moved by Rebecca Maloney, seconded by Mike Peterson, dated Sept. 20, 2021, and numbered as Motion 2021/22-05, the motion reads:

“I make a motion, by general consent, to appoint Martha Graham as the Liaison between the Advisory Board and Web Managers for the current term ending 8/31/2022.”

Please state if there are any objections, or respond No Objection.

If there are no objections heard within 48 hours the motion will pass.  
The response period expires Friday, Sept. 22, 2021, at 9:00 p.m., EDT.

Linda K. Lewis  
National Coordinator 2021-2022

No Objection

Martha A. Graham  
Northwest/Plains Region  
County Coordinator Representative 2021-2023

No objection.

Taneya Koonce  
AB Representative at Large 2021-2023

No Objection

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2020-2022

No objection.  
Thank you.

Rebecca Maloney

Special Projects Representative 2021-2023

No objection

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2020-2022

No objection

Jeff Kemp  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2020-2022

No objection

Linda Simpson  
Southwest/South Central Region  
State Coordinator Representative 2020-2022

No objection

Trish Elliott-Kashima  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2021-2023

No objection.

Mary Ann Lubinsky  
Northeast/North Central Region  
County Coordinator Representative 2020-2022

No objection.

Lesley Shockey  
Southeast/Mid-Atlantic Region  
State Coordinator Representative 2020-2022

No Objection.

MaryAlice Schwanke  
Southwest/South Central Region  
County Coordinator Representative 2020-2022

**21 September 2021**

No objection

David Gochenour  
Northwest/Plains Region  
State Coordinator Representative 2021-2023

No objection.

Dale H. Cook  
Northeast/North Central Region  
County Coordinator Representative 2021-2023

**22 September 2021**

No objection.

Doreen Harunaga-Ewing  
Southwest/South Central Region  
County Coordinator Representative 2021-2023

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**2021/22-05 Motion to Appoint AB Web Manager Liaison Results**

**22 September 2021**

With all members responding within the allotted time period and having heard no objections, the motion passes.

“I make a motion, by general consent, to appoint Martha Graham as the Liaison between the Advisory Board and Web Managers for the current term ending 8/31/2022.”

Members Responding No Objection:

Martha Graham, NWPL CC  
Taneya Koonce, RAL  
Mike Peterson, NWPL CC  
Rebecca Maloney, SP  
Nancy Janyszeski, NENC SC  
Jeff Kemp, SEMA CC  
Linda Simpson, SWSC SC  
Trish Elliott-Kashima, SEMA CC  
Mary Ann Lubinsky, NENC CC  
Lesley Shockey, SEMA SC  
MaryAlice Schwanke, SWSC CC  
David Gochenour, NWPL SC  
Dale H. Cook, NENC CC  
Doreen Harunaga-Ewing, SWSC CC

Members Not Responding: (None)

Linda K. Lewis  
National Coordinator 2021-2022

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**Adjournment**

**01 October 2021**

The September 2021 meeting of the Advisory Board is adjourned and the October 2021 meeting of the Advisory Board is now convened.

Linda K. Lewis  
National Coordinator 2021-2022

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The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](#), Secretary.