

Advisory Board Minutes – January 2024

LINKS TO MINUTES

January 2024 Session

[2024 Jan Advisory Board Meeting Convened](#)
[2023/24 Jan Order of Business](#)
[2023/24 Jan Statement of Donation Funds](#)
[2023Q4 EC Report](#)
[Rootsweb Migration Project Update](#)
[Dec 2023/24 Advisory Board Minutes](#)
[Motion to Appoint 2024/25 Election Committee Motion](#)
[2023/24-07 Motion to Appoint Election Committee Seats](#)
[2023/24-07 Motion to Appoint Election Committee Results](#)
[Motion to Amend SC/CC Guidelines Motion](#)
[2023/24-08 Motion to Amend the SC/CC Guidelines](#)
[2023/24-08 Motion to Amend the SC/CC Guidelines Results](#)
[USGenWeb Grievance Committee Quarterly report](#)
[Adjournment](#)

2024 Jan Advisory Board Meeting Convened

01 January 2024

The January 2024 Advisory Board Meeting is now convened.

Linda K. Lewis
National Coordinator 2023-2024

2023/24 Jan Order of Business

02 January 2024

Per Article IV. of the Special Rules, the Order of Business is as follows:

Minutes

Announcements

Reports

- Statement of Donation Funds
- Election Committee Quarterly Report
- Grievance Committee Quarterly Report
- Rootsweb Migration Project Update

Unfinished Business

New Business

- 2024 Election Committee Appointment

Adjournment

IV. ORDER OF BUSINESS.

Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business.

Linda K. Lewis
National Coordinator 2023-2024

2023/24 Jan Statement of Donation Funds

02 January 2024

We received a generous donation from a long-time supportive member. Thank you so much, it is greatly appreciated!

JAN Statement of Donation Funds

Starting Balance: **\$19.46**
12/6/2023 Donation: \$50.00
Ending Balance: **\$69.46**

Linda K. Lewis
National Coordinator 2023-2024

2023Q4 EC Report

02 January 2024

The quarterly Election Committee report is submitted below, for the record, by Pat Asher, Acting Chair.

----- Original Message -----

From: Pat Asher <pjr...@att.net>
To: "Linda K. Lewis" <webm...@cottonhills.com>
Cc: Election Committee <usgw-el...@googlegroups.com>
Date: 01/02/2024 6:15 PM EST
Subject: [usgw-elections] 4 th Qtr 2023 EC Report to AB

To: Advisory Board
Subject: Membership Report for 4th quarter ending 31 Dec 2023

New Members: 3
Left the Project: 22
Deaths Reported: 3
Bob Yoder, TXGW
Elaine Bay, TXGW
Sylvia Smith, TXGW

Total Members: 872
Registered to Vote: 551
Unresolved email bounces: 3

The EC conducted two State Coordinator elections during the 4th quarter: PAGenWeb election concluded Nov. 18, 2023. Nancy Janyszeski was re-elected SC of PAGW.

Note: Nancy Janyszeski resigned as SC for PAGenWeb effective 1 Jan 2024.

NHGenWeb election concluded Nov. 20, 2023. George Kidder was elected SC of NHGW.

Pat Asher
EC Chair

--

EC-Manual:

<https://www.usgenweb.org/usgwelections/ec-manual/>

Linda K. Lewis
National Coordinator 2023-2024

Rootsweb Migration Project Update 05 January 2024

We are very close to having all our counties migrated from Rootsweb! Great job, and many thanks to all who have pitched in to help with this project!

We still don't know exactly when Rootsweb will shut off all FTP access, so if you have a login, please make sure you download everything now, while you can!

Rootsweb County Migration Status: Jan 5 2024 - 11 Counties To Go						
Region	States	States Done	Counties	Counties Done	% Counties Done	
NENC	4	2	47	36	77%	
NWPL	5	5	25	25	100%	
SEMA	1	1	33	33	100%	
SWSC	5	5	38	38	100%	
TOTAL	15	13	143	132	92%	

Linda K. Lewis

**Dec 2023/24
Advisory Board
Minutes**

08 January 2024

Please review the 2023/24 December Advisory Board Minutes and advise if corrections or revisions are needed.

<https://www.usgenweb.org/about/pdfs-minutes/AB-2023-12.pdf>

These Minutes will stand as accepted as of Jan 10, 2023, at 11:59 PM if no corrections are heard.

Linda K. Lewis
National Coordinator 2023-2024

**Motion to Appoint
2024/25 Election
Committee**

08 January 2024

Pat Asher, elected 2024 EC Chair, submitted the below 2024/25 Election Committee state for appointment and immediate seating.

May I hear a motion, by general consent, to appoint the following EC members for the terms and positions specified below?

"**NENC** - 2-year term ending 31 Dec 2025
Connecticut, Indiana, Maine, Massachusetts, New Hampshire, New York, Wisconsin.
George Kidder - kidderg...@gmail.com
Qualifying positions: CC, SC: NHGW; Incumbent SWSC Rep

"**SEMA** - 1-year term ending 31 Dec 2024 Alabama, Delaware, D.C., Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, West Virginia
Thomas Winslow - surfac...@gmail.com
Qualifying position: CC: NCIredell

"**Archives/Special Projects** - 2-year term ending 31 Dec 2025
Tina Vickery - tvi...@gmail.com
Qualifying positions:
CC: MEGW, WIGW, SWGW
SFM: Archives Proj.

"**Dataset Manager** - 2-year term ending 31 Dec 2025
Michael Kay - micha...@outlook.com
Qualifying positions:
CC: NCJohnston; Incumbent Ass't DM"

Linda K. Lewis

National Coordinator 2023-2024

----- Original Message -----

From: Pat Asher

To: "Linda K. Lewis"

Cc: Election Committee

Date: 01/06/2024 4:48 PM EST

Subject: [usgw-elections] Revised: Election Committee Appointments
2024/25

The EC respectfully submits the following slate of prospective EC Members for your approval/disapproval, per Election Committee Procedures Section II.A.2.:

"From the list of volunteers, the EC shall select new or replacement members for the EC. This list of volunteers shall then be submitted to the Advisory Board for approval and confirmation. The Advisory Board shall not be allowed to "pick and choose" any individual committee member, but must approve or disapprove the slate as a whole. Should the Advisory Board disapprove the slate of members in its entirety, the process shall be repeated."

NENC - 2 year term ending 31 Dec 2025

Connecticut, Indiana, Maine, Massachusetts, New Hampshire, New York, Wisconsin.

George Kidder - kidderg...@gmail.com

Qualifying positions: CC, SC: NHGW; Incumbent SWSC Rep

SEMA - 1 year term ending 31 Dec 2024 Alabama, Delaware, D.C., Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, West Virginia

Thomas Winslow - surfac...@gmail.com

Qualifying position: CC: NCIredell

Archives/Special Projects - 2 year term ending 31 Dec 2025

Tina Vickery - tsvi...@gmail.com

Qualifying positions:

CC: MEGW, WIGW, SWGW

SFM: Archives Proj.

Note: Tina's former seat as EC RAL expired 12/31/2022 and she was on leave of absence in 2023 due to illness.

Dataset Manager - 2 year term ending 31 Dec 2025

Michael Kay - micha...@outlook.com

Qualifying positions:

CC: NCJohnston; Incumbent Ass't DM

Should the AB approve of the submitted slate, the EC requests immediate seating of all new/returning EC members. The Election Committee appreciates the Advisory Board's consideration of this matter at its earliest convenience, and will be happy to answer any questions.

Respectfully submitted,
Pat Asher, Chair
The USGW Election Committee--
EC-Manual:
<https://www.usgenweb.org/usgwelections/ec-manual/>

Motion

08 January 2024

I make a motion, by general consent, to appoint the following EC members for the terms and positions specified below?

"NENC - 2-year term ending 31 Dec 2025
Connecticut, Indiana, Maine, Massachusetts, New Hampshire, New York, Wisconsin.

George Kidder - kidderg...@gmail.com
Qualifying positions: CC, SC: NHGW; Incumbent SWSC Rep

"SEMA - 1-year term ending 31 Dec 2024 Alabama, Delaware, D.C., Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, West Virginia

Thomas Winslow - surfac...@gmail.com
Qualifying position: CC: NCIredell

"Archives/Special Projects - 2-year term ending 31 Dec 2025

Tina Vickery - tsvi...@gmail.com

Qualifying positions:
CC: MEGW, WIGW, SWGW
SFM: Archives Proj.

"Dataset Manager - 2-year term ending 31 Dec 2025

Michael Kay - micha...@outlook.com

Qualifying positions:
CC: NCJohnston; Incumbent Ass't DM"

Rebecca Maloney
Special Projects Representative 2023-2024

I second the motion.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

**2023/24-07 Motion to 08 January 2024
Appoint Election
Committee Seats**

Moved by Rebecca Maloney, seconded by Doreen Harunaga-Ewing, dated Jan. 8, 2024, and numbered as Motion 2023/24-07, the motion reads:

“I make a motion, by general consent, to appoint the following EC members for the terms and positions specified below:

"NENC - 2-year term ending 31 Dec 2025
Connecticut, Indiana, Maine, Massachusetts, New Hampshire, New York, Wisconsin.

George Kidder - kidderg...@gmail.com
Qualifying positions: CC, SC: NHGW; Incumbent SWSC Rep

"SEMA - 1-year term ending 31 Dec 2024 Alabama, Delaware, D.C., Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, West Virginia

Thomas Winslow - surfac...@gmail.com
Qualifying position: CC: NCIredell

"Archives/Special Projects - 2-year term ending 31 Dec 2025

Tina Vickery - tsvi...@gmail.com

Qualifying positions:
CC: MEGW, WIGW, SWGW
SFM: Archives Proj.

"Dataset Manager - 2-year term ending 31 Dec 2025

Michael Kay - micha...@outlook.com

Qualifying positions:
CC: NCJohnston; Incumbent Ass't DM"

Please state if there are any objections, or respond No Objection.

If there are no objections heard within the response period, or if all members respond with "No Objection" before the response period elapses, the motion will pass. **The response period expires Wednesday, Jan. 10, 2024, at 11:59 p.m., EDT.**

Linda K. Lewis
National Coordinator 2023-2024

No objection.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2024

No objections

Rebecca Maloney
Special Projects Representative 2023-2024

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2022-2024

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2022-2024

No objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2022-2024

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

No objection

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2023-2024

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2022-2024

09 January 2024

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2022-2024

No Objections.

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

No objections.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

No objection.

Taneya Koonce
AB Representative at Large 2023-2025

No objection

Randy Cummings
Northwest/Plains Region
Country Coordinator Representative 2023-2025

No objection

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

2023/24-07 Motion to Appoint Election Committee Results

10 January 2024

With all members responding within the allotted period and having heard no objections, the motion passes, and the Election Committee is now seated.

Thanks to Pat Asher, elected EC chair; returning members George Kidder, Tina Vickery, and Michael Kay; and newest volunteer Thomas Winslow for volunteering to support our Project in 2024. We also extend a special thanks

to Alice Allen, longtime EC member and Pub/Sec, for all her many years of support.

"I move, by general consent, to seat the following members for the Election Committee for the terms and positions specified below:

"Submitted by Pat Asher, EC Chair:

"**NENC** - 2-year term ending 31 Dec 2025
Connecticut, Indiana, Maine, Massachusetts, New Hampshire, New York, Wisconsin.

George Kidder - kidderg...@gmail.com

Qualifying positions: CC, SC: NHGW; Incumbent SWSC Rep

"**SEMA** - 1-year term ending 31 Dec 2024 Alabama, Delaware, D.C., Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, West Virginia

Thomas Winslow - surfac...@gmail.com

Qualifying position: CC: NCIredell

"**Archives/Special Projects** - 2-year term ending 31 Dec 2025

Tina Vickery - tsvi...@gmail.com

Qualifying positions:

CC: MEGW, WIGW, SWGW

SFM: Archives Proj.

"**Dataset Manager** - 2-year term ending 31 Dec 2025

Michael Kay - micha...@outlook.com

Qualifying positions:

CC: NCJohnston; Incumbent Ass't DM"

Members Responding No Objection:

Linda K. Lewis

National Coordinator 2023-2024

**Motion to Amend
SC/CC Guidelines**

14 January 2024

The next order of business is a change to the SC/CC Guidelines, proposed by Norma Haas, SEMA CC Rep.

May I hear a motion, by general consent, to amend the SC/CC Guidelines as follows?

(1) Change the [Project Volunteer and Web Site Standards/Guidelines](#) page, in the Required by ALL section from

All USGenWeb members are responsible for adhering to the Project's Copyright Policy (See Bylaws, Section X for more information). Check with your SC for any particular state requirements for county web sites. Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the web site, i.e., graphics, html coding, backgrounds, audios, videos, etc. A copyright notice can be as simple as © “your name” and "current year". For more information see <https://www.usgenweb.org/volunteers/copyright.html>.

to

All USGenWeb members are responsible for adhering to the Project's Copyright Policy, as stated in the Bylaws, Section X. Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the web site, i.e., graphics, html coding, backgrounds, audios, videos, etc. For detailed guidelines, see [Copyright Information](#).

(2) Add this bulleted paragraph to the Strongly Recommended For All section

A copyright notice should appear at the bottom of the main index page of your website, and include the following:

1. The copyright symbol ©; or the word “copyright”; or both, 'copyright ©'
2. The current year; or a range of years, '1996-2024' (the last year being the current year)
3. The XXGenWeb Project; or The USGenWeb® Project; or both
4. Optional: What rights are retained by the copyright (you can have a link to a defined set of rights); Oftentimes 'All Rights Reserved.' is used.

Example: Copyright © 1996-2024 The USGenWeb® Project, XXGenWeb, XXCounty. All Rights Reserved.

Linda K. Lewis
National Coordinator 2023-2024

Motion

15 January 2024

I make a motion, by general consent, to amend the SC/CC Guidelines as follows:

(1) Change the [Project Volunteer and Web Site Standards/Guidelines](#) page, in the Required by ALL section from

All USGenWeb members are responsible for adhering to the Project's Copyright Policy (See Bylaws, Section X for more information). Check with your SC for any particular state requirements for county web sites. Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the web site, i.e., graphics, html coding, backgrounds, audios, videos, etc. A copyright notice can be as simple as © “your name” and "current year". For more information see <https://www.usgenweb.org/volunteers/copyright.html>.

to

All USGenWeb members are responsible for adhering to the Project's Copyright Policy, as stated in the Bylaws, Section X. Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the web site, i.e., graphics, html coding, backgrounds, audios, videos, etc. For detailed guidelines, see [Copyright Information](#).

(2) Add this bulleted paragraph to the Strongly Recommended For All section

A copyright notice should appear at the bottom of the main index page of your website, and include the following:

1. The copyright symbol ©; or the word “copyright”; or both, 'copyright ©'
2. The current year; or a range of years, '1996-2024' (the last year being the current year)
3. The XXGenWeb Project; or The USGenWeb® Project; or both
4. Optional: What rights are retained by the copyright (you can have a link to a defined set of rights); Oftentimes 'All Rights Reserved.' is used.

Example: Copyright © 1996-2024 The USGenWeb® Project, XXGenWeb, XXCounty. All Rights Reserved.

Thank you,

Rebecca Maloney
Special Projects Representative 2023-2024

I second the motion.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2022-2024

Moved by Rebecca Maloney, seconded by MaryAlice Schwanke, dated Jan. 15, 2024, and numbered as Motion 2023/24-08, the motion reads:

"I make a motion, by general consent, to amend the SC/CC Guidelines as follows:

(1) Change the [Project Volunteer and Web Site Standards/Guidelines](#) page, in the Required by ALL section from

All USGenWeb members are responsible for adhering to the Project's Copyright **Policy (See Bylaws, Section X for more information)**. **Check with your SC for any particular state requirements for county web sites**. Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the web site, i.e., graphics, html coding, backgrounds, audios, videos, etc. **A copyright notice can be as simple as © "your name" and "current year"**. For more information see <https://www.usgenweb.org/volunteers/copyright.html>.

to

All USGenWeb members are responsible for adhering to the Project's Copyright Policy, **as stated in the Bylaws, Section X**. Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the web site, i.e., graphics, html coding, backgrounds, audios, videos, etc. For detailed guidelines, see [Copyright Information](#).

(2) Add this bulleted paragraph to the Strongly Recommended For All section

A copyright notice should appear at the bottom of the main index page of your website, and include the following:

1. The copyright symbol ©; or the word "copyright"; or both, 'copyright ©'
2. The current year; or a range of years, '1996-2024' (the last year being the current year)
3. The XXGenWeb Project; or The USGenWeb® Project; or both
4. Optional: What rights are retained by the copyright (you can have a link to a defined set of rights); Oftentimes 'All Rights Reserved.' is used.

Example: Copyright © 1996-2024 The USGenWeb® Project, XXGenWeb, XXCounty. All Rights Reserved.

“

Please state if there are any objections, or respond No Objection.

If there are no objections heard within the response period, or if all members respond with "No Objection" before the response period elapses, the motion will pass. **The response period expires Wednesday, Jan. 17, 2024, at 11:59 p.m., EDT.**

Linda K. Lewis
National Coordinator 2023-2024

No objection

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2024

No objection.

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

No objections

Rebecca Maloney
Special Projects Representative 2023-2024

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2022-2024

No objections.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

No objections

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2023-2024

No Objection

Randy Cummings

Northwest/Plains Region
Country Coordinator Representative 2023-2025

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2022-2024

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2022-2024

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2022-2024

No objections

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2022-2024

No objection

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

16 January 2024

No objection.

Taneya Koonce
AB Representative at Large 2023-2025

2023/24-08 Motion to Amend the SC/CC Guidelines Results

16 January 2024
With all members responding within the allotted period and having heard no objections, the motion passes, and the Web Manager is requested to update the SC/CC Guidelines accordingly.

"I make a motion, by general consent, to amend the SC/CC Guidelines as follows:

(1) Change the [Project Volunteer and Web Site Standards/Guidelines](#) page, in the Required by ALL section from

All USGenWeb members are responsible for adhering to the Project's Copyright Policy (See Bylaws, Section X for more information). **Check with your SC for any particular state requirements for county web sites.** Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the web site, i.e., graphics, html coding, backgrounds, audios, videos, etc. **A copyright notice can be as simple as © “your name” and "current year". For more information see <https://www.usgenweb.org/volunteers/copyright.html>.**

to

All USGenWeb members are responsible for adhering to the Project's Copyright Policy, **as stated in the Bylaws, Section X.** Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the web site, i.e., graphics, html coding, backgrounds, audios, videos, etc. For detailed guidelines, see [Copyright Information](#).

(2) Add this bulleted paragraph to the Strongly Recommended For All section

A copyright notice should appear at the bottom of the main index page of your website, and include the following:

1. The copyright symbol ©; or the word “copyright”; or both, 'copyright ©'
2. The current year; or a range of years, '1996-2024' (the last year being the current year)
3. The XXGenWeb Project; or The USGenWeb® Project; or both
4. Optional: What rights are retained by the copyright (you can have a link to a defined set of rights); Oftentimes 'All Rights Reserved.' is used.

Example: Copyright © 1996-2024 The USGenWeb® Project, XXGenWeb, XXCounty. All Rights Reserved.

"

Members Responding No Objection:

Linda K. Lewis
National Coordinator 2023-2024

**USGenWeb
Grievance
Committee
Quarterly report**

20 January 2024

The Grievance Committee quarterly report is submitted below for the record, by Karen De Groote, GC Chair.

----- Original Message -----

From: Karen De Groote <iage...@gmail.com>

To: webmaster <webm...@cottonhills.com>

Date: 01/20/2024 3:32 PM EST

Subject: USGenWeb Grievance Committee 4th Quarter Report

Greetings Linda,

The grievance committee has received no grievances this quarter. Thus I report that there has been no activity.

Thanks much,
Karen De Groote
USGenWeb Grievance Committee Chair

Linda K. Lewis
National Coordinator 2023-2024

Adjournment

01 February 2024

The January 2024 meeting of the Advisory Board is now adjourned and the February 2024 Advisory Board Meeting is now convened.

Linda K. Lewis
National Coordinator 2023-2024

The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](mailto:Doreen.Harunaga-Ewing), Secretary.