

Advisory Board Minutes – September 2026

LINKS TO MINUTES

September 2026
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2026/27 Call to Order / Roll Call

01 September 2026

The 2026/27 September session of the USGenWeb Project Advisory Board is called to order.

Welcome to all Advisory Board members. Thank you to those with continuing terms and congratulations to those who were re-elected. I extend my sincere thanks to outgoing members: Linda Simpson, Norma Hass, and

MaryAlice Schwanke. It's my pleasure to welcome two new members to the Advisory Board for this term: Trish Elliott-Kashima and Shannon Lanning.

The 2026/27 Advisory Board is as follows:

Linda Ziemann, RAL
Rebecca Maloney, SP
Nancy Janyszeski, NENC SC
Mary Ann Lubinsky, NENC CC
Dale H. Cook, NENC CC
David Gochenour, NWPL SC
Kris Meyer, NWPL CC
John Schulte, NWPL CC
Jeff Kemp, SEMA SC
Trish Elliott-Kashima, SEMA CC
<vacant>, SEMA CC
Paula Perkins, SWSC CC
Shannon Lanning, SWSC CC
Doreen Harunaga-Ewing, SWSC CC

Will all Advisory Board members please respond by stating your name and chair for the record?

Linda K. Lewis
National Coordinator 2026-2027

Dale H. Cook, NENC CC.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

Paula Perkins, SWSC SC

Paula Perkins
Southwest/South Central Region
State Coordinator Representative 2026-2028

Trish Elliott-Kashima, SEMA CC

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2026-2028

David Gochenour NWPL SC

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

Good morning and welcome.

Nancy

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2026-2028

Doreen Harunaga-Ewing, SWSC CC

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

Rebecca Maloney SP

Rebecca Maloney
Special Projects Representative 2025-2027

Nancy Janyszeski, NENC SC

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2026-2028

Kris Meyer, NWPL CC

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2026-2028

Shannon Lanning, SWSC CC

Shannon Lanning
Southwest/South Central Region
County Coordinator Representative 2026-2028

Linda Ziemann, RAL

Linda Ziemann
AB Representative at Large 2025-2027

Jeff Kemp SEMA SC

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2026-2028

John Schulte, NWPL CC

John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

03 September 2026

Mary Ann Lubinsky
USGenWeb NENC County Coordinator Representative

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2026-2028

ANNOUNCEMENT: 03 September 2026
SEMA CC Rep
Vacancy

Paula Perkins was elected and seated as the SWSC State Coordinator Representative. Per Standard Rule IX, her previous seat as SEMA County Coordinator Representative, with a term ending 8/31/2027, is declared vacant.

A Call for Volunteers from the SEMA region will be announced after the next order of business. If you are a CC in the SEMA region, please consider responding to the call for volunteers.

Linda K. Lewis
National Coordinator 2026-2027

2026/27 Call to
Order Results /
Advisory Board
Seated

03 September 2026

We encountered some posting issues with this Google Group, which have now been resolved. All Advisory Board members responded as present, and the Call to Order is complete. The 2026/27 Advisory Board is now seated for business.

Present:
Dale H. Cook, NENC CC
Paula Perkins, SWSC CC
Trish Elliott-Kashima, SEMA CC

David Gochenour, NWPL SC
Doreen Harunaga-Ewing, SWSC CC
Rebecca Maloney, SP
Nancy Janyszeski, NENC SC
Kris Meyer, NWPL CC
Shannon Lanning, SWSC CC
Linda Ziemann, RAL
Jeff Kemp, SEMA SC
John Schulte, NWPL CC
Mary Ann Lubinsky, NENC CC

Not Present:
<vacant>, SEMA CC

Linda K. Lewis
National Coordinator 2026-2027

Paula Perkins should be SWSC SC

Paula Perkins
Southwest/South Central Region
State Coordinator Representative 2026-2028

Correction to Paula's seat as SWSC SC included below.

On 09/03/2026 10:00 PM EDT webmaster <webm...@cottonhills.com>
wrote:

We encountered some posting issues with this Google Group, which have now been resolved. All Advisory Board members responded as present, and the Call to Order is complete. The 2026/27 Advisory Board is now seated for business.

Present:
Dale H. Cook, NENC CC
Paula Perkins, SWSC SC
Trish Elliott-Kashima, SEMA CC
David Gochenour, NWPL SC
Doreen Harunaga-Ewing, SWSC CC
Rebecca Maloney, SP
Nancy Janyszeski, NENC SC
Kris Meyer, NWPL CC
Shannon Lanning, SWSC CC
Linda Ziemann, RAL
Jeff Kemp, SEMA SC

John Schulte, NWPL CC
Mary Ann Lubinsky, NENC CC

Not Present:
<vacant>, SEMA CC

Linda K. Lewis
National Coordinator 2026-2027

[BOARD] 2026/27

03 September 2026

Board-Exec

Confidentiality Oath

The next order of business is the administration of the Board-Exec Confidentiality Oath. This oath is required for Advisory Board members to subscribe to the Board-Exec mail list.

The Board-Exec mail list is a **CONFIDENTIAL** list where personnel and other sensitive issues that require confidentiality are handled to ensure privacy, unless and until publicly posted on Board-L for the record. Board-Exec may also be used for official Executive Sessions as an extension of Board-L, when necessary.

All postings to Board-Exec are to remain confidential at all times. This is crucial. Ensure you select 'Board-Exec' when replying or sending confidential emails. It is very easy to send to the wrong list, so please be vigilant!

If you agree to honor the confidentiality of the Board-Exec list, please respond with "Agree." You **will** be granted access to the Board-Exec list. If you do not agree to honor Board-Exec list confidentiality, please reply "Disagree." You **will not** be granted access.

Linda K. Lewis
National Coordinator 2026-2027

Agree.

Thank you,

Rebecca Maloney
Special Projects Representative 2025-2027

Agree

Paula Perkins
Southwest/South Central Region
State Coordinator Representative 2026-2028

Agree

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2026-2028

Agree.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

04 September 2026

Agree.

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2026-2028

Agree.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

Agree.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2026-2028

Agree.

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

Agree.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2026-2028

Agree.

Linda Ziemann
AB Representative at Large 2025-2027

Agree

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2026-2028

Agree.

Shannon Lanning
Southwest/South Central Region
County Coordinator Representative 2026-2028

**2026/27 Board-Exec
Confidentiality Oath
Results**

07 September 2026

The 12 members listed below who respond "Agree" are subscribed to the Board Exec list and bound by this confidentiality agreement.

Those responding Agree:
Rebecca Maloney, SP
Paula Perkins, SWSC SC
Kris Meyer, NWPL CC
Doreen Harunaga-Ewing, SWSC CC
Trish Elliott-Kashima, SEMA CC
Dale H. Cook, NENC CC
Mary Ann Lubinsky, NENC CC
David Gochenour, NWPL SC
Nancy Janyszeski, NENC SC
Linda Ziemann, RAL
Jeff Kemp, SEMA SC
Shannon Lanning, SWSC CC

Those responding Disagree: (none)

Those not responding:
<vacant>, SEMA CC
John Schulte, NWPL CC

Linda K. Lewis
National Coordinator 2026-2027

**Motion to Sustain
Special Rules**

07 September 2026

The next order of business is to sustain the Special Rules, per Article I of the Special Rules, referenced below.

May I hear a motion to sustain the Special Rules by general consent?

I. SUSTAINING/CHANGING THE SPECIAL RULES.

These Special Rules will be sustained by motion/voting when a change in permanent National Coordinator occurs. These rules may be amended or revised by the members in accordance with USGenWeb Bylaws, Article VIII, Advisory Board Procedures.

<https://www.usgenweb.org/about/specialrules.html>

Linda K. Lewis
National Coordinator 2026-2027

Motion

07 September 2026

I make a motion to sustain the Special Rules by general consent?

I. SUSTAINING/CHANGING THE SPECIAL RULES.

These Special Rules will be sustained by motion/voting when a change in permanent National Coordinator occurs. These rules may be amended or revised by the members in accordance with USGenWeb Bylaws, Article VIII, Advisory Board Procedures.

<https://www.usgenweb.org/about/specialrules.html>

Thank you,

Rebecca Maloney
Special Projects Representative 2025-2027

I second the motion to sustain the Special Rules by general consent?

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2026-2028

**Motion 2025/26-01
Sustain the Special
Rules**

07 September 2026

Moved by Rebecca Maloney, seconded by Nancy Janyszeski, dated Sept. 7, 2026, and numbered as Motion 2026/27-01, the motion reads:

“I make a motion to sustain the Special Rules by general consent.”

Please state any objections, or respond with "No Objection".

The motion will pass if no objections are heard within 48 hours, or if all members respond with "No Objection" before the response period elapses. **The response period expires Saturday, Sept. 9, 2027, at 11:59 PM EDT.**

Linda K. Lewis
National Coordinator 2026-2027

No objections

Rebecca Maloney
Special Projects Representative 2025-2027

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2026-2028

No objection.

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2026-2028

Greetings to All —

Am responding to the “motion made to sustain the Special Rules by general consent.”

I have “No Objection.”

Linda Ziemann
AB Representative at Large 2025-2027

No objection

Jeff Kemp

Southeast/Mid-Atlantic Region
State Coordinator Representative 2026-2028

No objections.

Paula Perkins
Southwest/South Central Region
State Coordinator Representative 2026-2028

No objection

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2026-2028

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

No objection

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

08 September 2026

No objection.

Shannon Lanning
Southwest/South Central Region
County Coordinator Representative 2026-2028

No objections.

Thanks,
John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

No objection.

Mary Ann Lubinsky
Northeast/North Central Region

County Coordinator Representative 2026-2028

**2026/27 Board-Exec
Confidentiality Oath
(continued after
2026/27 Board-Exec
Confidentiality Oath
Results published)**

08 September 2026

Agree

Thanks,

John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

John is now added to the Board-Exec group.

Linda K. Lewis
National Coordinator 2026-2027

**Motion 2026/27-01
Sustain Special Rules
Results**

09 September 2026

With all 13 members responding "No Objection", the motion to sustain the Special Rules passes.

"I make a motion to sustain the Special Rules by general consent."

Members Responding No Objection:

Rebecca Maloney, SP
Dale H. Cook, NENC CC
Nancy Janyszeski, NENC SC
Trish Elliott-Kashima, SEMA CC
Linda Ziemann, RAL
Jeff Kemp, SEMA SC
Paula Perkins, SWSC SC
Kris Meyer, NWPL CC
Doreen Harunaga-Ewing, SWSC CC
David Gochenour, NWPL SC
Shannon Lanning, SWSC CC
John Schulte, NWPL CC
Mary Ann Lubinsky, NENC CC

Members Not Responding:

<vacant>, SEMA CC

Linda K. Lewis
National Coordinator 2026-2027

**2026/27 Sep Order of 09 September 2026
Business**

Per Article IV. of the Special Rules, the Order of Business is as follows:

Minutes

Announcements

- SEMA CC Representative Vacancy
- SENA CC Rep Call for Volunteers

Reports

- Project Asset Renewals
- Statement of Donation Funds

Unfinished Business

New Business

- Call to Order / AB Roll Call (9/3/2027)
- Board Exec Confidentiality Agreement (9/8/2026)
- Motion to Sustain Special Rules (9/9/2026)
- Motion to Appoint Web Manager(s)
- Motion to Appoint Recording Secretary
- Motion to Appoint Election Committee Representative
- Motion to Appoint Web Manager Liaison
- Motion to Appoint SEMA CC Representative
- Motion to Appoint Grievance Committee Chair
- Revision of Grievance Procedures
- Motion to Approve Revised Grievance Procedures

Adjournment

IV. ORDER OF BUSINESS.

Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business.

Linda K. Lewis
National Coordinator 2026-2027

ANNOUNCEMENT: 09 September 2026

**Call for Volunteers
for SEMA CC
Representative**

*****PLEASE FORWARD TO ALL LISTS*****

**Call for Volunteers - Southeast/Mid-Atlantic County Coordinator
Representative**

The SEMA County Coordinator Representative was elected to a different seat in the June 2026 election, and therefore the Advisory Board declares this SEMA CC Rep seat vacant. Pursuant to Articles IX and XIV of Standard Rules of The USGenWeb Project, the Advisory Board now issues a Call for Volunteers to fill the vacant seat through the remainder of the current 2026/27 Board term.

The person selected from those who submit their interest shall serve the remainder of the current term for this seat, **through 8/31/2027**. The person who can fill this position must be a County Coordinator in good standing in the SEMA region. The SEMA region includes Alabama, Delaware, District of Columbia, Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, and West Virginia.

QUALIFICATIONS FOR OFFICE:

From the USGenWeb Bylaws, revised July 2010.

Article VI. Section I. DUTIES/QUALIFICATIONS OF ADVISORY BOARD:

“Nominees for National Coordinator shall have the following qualifications: at least one year (the twelve months immediately preceding an election) of continuous service and current activity as a member in good standing, and eligibility to vote within The USGenWeb Project. Qualifications of nominees for State Coordinator Representative, Local Coordinator Representative, and Special Project Representative are the same with the addition that their service shall have been as a State Coordinator, Local Coordinator, or one of the various positions associated with the Special Projects, respectively. "In good standing" is demonstrated by responding promptly to email, actively supporting researchers' efforts to find information, maintaining their website with appropriate, up-to-date content, and serving as a good example of the guidelines and standards of The USGenWeb Project.”

The "twelve months immediately preceding an election" applies to the 1st of July, the actual start of the election.

<http://usgenweb.org/usgwelections/>

PLEASE SUBMIT YOUR INTEREST TO THE NATIONAL COORDINATOR, webm...@cottonhills.com WITHIN 15 DAYS OF THE POSTING OF THIS ANNOUNCEMENT. THE DEADLINE FOR SUBMISSION IS 11:59 PM EDT, WEDNESDAY, SEPTEMBER 23, 2026.

Please include your name, email, and qualifying State/County in your submission. Please also include any other information you would like the Advisory Board to consider, such as previous Advisory Board experience, length of time as a Project member, etc.

If you are a CC in the SEMA region, we urge you to volunteer to join the 2026/27 Advisory Board team!

Linda K. Lewis
National Coordinator 2026-2027

Donation Fund Report and Project Asset Renewal Status **10 September 2026**

Donation Fund

Our donation fund balance is \$236.94. Thank you to a very generous Project member who donated \$100 in August. Your kindness and support is greatly appreciated!

Renewal Status of USGenWeb Project Assets

usgenweb.com, expires 7/9/2028

usgenweb.org, expires 9/17/2028

usgenweb.net, expires 9/27/2028

usgwelections.org, expires 11/20/2026

Hostek, election software host, expires 12/1/2026

Bluehost, National website host, expires 4/14/2028

USGENWEB Service ark 3936386, expires 3/31/2031

USGENWEB Service Mark image 3968468, expires 6/2/2031

Upcoming renewals due this term will be announced at the time of renewal.

Linda K. Lewis
National Coordinator 2026-2027

Appoint USGenWeb Web Management Team **10 September 2026**

The next order of business is to appoint the USGenWeb Web Management team for the term ending August 31, 2027.

Per Standard Rule XI.B., a call for volunteers to serve on the Project web management team was sent to all members on Aug. 15, 2026.

Michael Kay volunteered to serve as our 2026/27 National Web Manager, along with Norma Hass as Assistant Web Manager. Both Michael and Norma have previously served as web managers and do a terrific job, and we are fortunate to have them volunteer.

We also wish to acknowledge Betty Baker and Randy Cummings for doing a fantastic job serving as Assistant Web Managers during the past term. We are very appreciative of all you do for our Project.

May I hear a motion, by general consent, to appoint Michael Kay as USGenWeb Webmaster, and Norma Hass as Assistant Web Manager for the term ending August 31, 2027?

Linda K. Lewis
National Coordinator 2026-2027

I move to, by general consent, appoint Michael Kay as National Web Manager, along with Norma Hass as Assistant Web Manager.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

I second the motion, by general consent, appoint Michael Kay as National Web Manager, along with Norma Hass as Assistant Web Manager.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2026-2028

**Motion 2026/27-02
Web Management
Team Appointment**

10 September 2026

Moved by Dale Cook, seconded by Nancy Janyszeski, dated Sept. 10, 2026, and numbered as Motion 2026/27-02, the motion reads:

"I move to, by general consent, appoint Michael Kay as National Web Manager, along with Norma Hass as Assistant Web Manager for the term ending August 31, 2027."

Please state any objections, or respond with "No Objection".

The motion will pass if no objections are heard within 48 hours, or if all members respond with "No Objection" before the response period elapses. **The response period expires Saturday, Sept. 12, 2027, at 11:59 PM EDT.**

Linda K. Lewis
National Coordinator 2026-2027

No objection

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2026-2028

No Objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2026-2028

No objection.

Shannon Lanning
Southwest/South Central Region
County Coordinator Representative 2026-2028

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2026-2028

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

No objection

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2026-2028

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

No objection

Paula Perkins
Southwest/South Central Region
State Coordinator Representative 2026-2028

No objection.

Linda Ziemann
AB Representative at Large 2025-2027

No objection!!

Thank you,
Rebecca Maloney
Special Projects Representative 2025-2027

11 September 2026

No objection

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

19 September 2026

No objections

John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

Motion 2026/27-02 Web Management Team Appointment Results

13 September 2026

With 11 members responding "No Objection", the motion to appoint the 2026/27 Web Managers passes.

"I move to, by general consent, appoint Michael Kay as National Web Manager, along with Norma Hass as Assistant Web Manager for the term ending August 31, 2027."

Members Responding No Objection:
Kris Meyer, NWPL CC
Jeff Kemp, SEMA SC
Shannon Lanning, SWSC CC
Nancy Janyszeski, NENC SC

Dale H. Cook, NENC CC
Trish Elliott-Kashima, SEMA CC
Doreen Harunaga-Ewing, SWSC CC
Paula Perkins, SWSC SC
Linda Ziemann, RAL
Rebecca Maloney, SP
David Gochenour, NWPL SC

Members Not Responding:
John Schulte, NWPL CC
Mary Ann Lubinsky, NENC CC
<vacant>, SEMA CC

Linda K. Lewis
National Coordinator 2026-2027

Recording Secretary 13 September 2026
Appointment

The next order of business is the appointment of the Advisory Board Recording Secretary. At my request, Doreen Harunaga-Ewing has graciously agreed to continue to serve as Recording Secretary. Doreen does an exceptional job compiling our verbatim minutes. Thank you very much, Doreen!

May I please hear a motion, by general consent, to appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending August 31, 2027?

XII: ADVISORY BOARD SECRETARY.
(Adopted 25 February 2017 (Motion 2016/17-03))

A: No later than 30 September, each year, the National Coordinator will present to the Advisory Board a potential candidate, or candidates, for the Secretary; then, no later than 15 October the Advisory Board will vote to appoint a Secretary to be under the direction of the Advisory Board Presiding Officer until 31 August of the following year.

B: In the event there are no candidates, the National Coordinator will appoint the Secretary from among the standing Advisory Board Representatives.

<https://www.usgenweb.org/about/standardrules.html>

Linda K. Lewis

National Coordinator 2026-2027

I move, by general consent, to appoint Doreen Harunaga-Ewing to serve as Advisory board Recording Secretary for the current term ending August 31, 2027.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

I second.

Paula Perkins
Southwest/South Central Region
State Coordinator Representative 2026-2028

2026/27-03 Motion to Appoint Recording Secretary 13 September 2026

Moved by Dale Cook, seconded by Paula Perkins, dated September 13, 2026, and numbered as Motion 2026/27-03, the motion reads:

"I move, by general consent, to appoint Doreen Harunaga-Ewing to serve as Advisory board Recording Secretary for the current term ending August 31, 2027."

Please state any objections, or respond with "No Objection".

The motion will pass if no objections are heard within the response period, or if all members respond with "No Objection" before the response period elapses. **The response period expires Tuesday, Sept. 15, 2026, at 11:59 PM EDT.**

Linda K. Lewis
National Coordinator 2026-2027

No objection

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2026-2028

No Objection.

Linda Ziemann
AB Representative at Large 2025-2027

No objection.

Paula Perkins
Southwest/South Central Region
State Coordinator Representative 2026-2028

No objection.

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2026-2028

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2026-2028

No objections.

Thank you,
Rebecca Maloney
Special Projects Representative 2025-2027

14 September 2026

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

No objection

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

No Objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2026-2028

No objection.

Shannon Lanning
Southwest/South Central Region
County Coordinator Representative 2026-2028

19 September 2026

No Objection

Thanks,
John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

2026/27-03 Motion to Appoint Recording Secretary Results

16 September 2026

With 11 members responding "No Objection" within the allotted period, the motion to appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary has passed. Thank you, Doreen!

"I move, by general consent, to appoint Doreen Harunaga-Ewing to serve as Advisory board Recording Secretary for the current term ending August 31, 2027."

Members Responding No Objection:

Kris Meyer, NWPL CC
Linda Ziemann, RAL
Paula Perkins, SWSC SC
Trish Elliott-Kashima, SEMA CC
Doreen Harunaga-Ewing, SWSC CC
Nancy Janyszeski, NENC SC
Rebecca Maloney, SP
Dale H. Cook, NENC CC
David Gochenour, NWPL SC
Jeff Kemp, SEMA SC
Shannon Lanning, SWSC CC

Members Not Responding:

<vacant>, SEMA CC
Mary Ann Lubinsky, NENC CC
John Schulte, NWPL CC

Linda K. Lewis
National Coordinator 2026-2027

**AB Web Manager
Liaison Appointment 16 September 2026**

The next order of business is the appointment of a Liaison between the Advisory Board and the Web Managers. Rebecca Maloney graciously volunteered. Thank you so much, Rebecca!

May I hear a motion, by general consent, to appoint Rebecca Maloney as the Advisory Board Liaison for the Web Manager for the current term ending 8/31/2027?

XI: MOTION 2008/09-04: 'WEBMASTER QUALIFICATIONS'.

(Added Monday, 03 Nov 2008, Revised 20 Dec 2009)

**NATIONAL WEBSITE MAINTENANCE & WEBMASTER
QUALIFICATIONS & DUTIES**

A: The USGenWeb Advisory Board (AB) will appoint the website manager and an assistant website manager, if any, from the Project membership applications, to maintain the USGenWeb National website. The website manager and assistant, if any, serve as trusted technical assistants to the Advisory Board. In addition, one AB member will be appointed to work with and act as a liaison between the AB and the website manager and any website manager assistant to ensure that the National site is in compliance with the Project by-laws and that the duties outlined in this document are fulfilled. The National Coordinator (NC) will also work with the website manager and any website manager assistant to ensure that their responsibility for day-to-day operational management of the project site is fulfilled.

<https://www.usgenweb.org/about/standardrules.html>

Linda K. Lewis
National Coordinator 2026-2027

I make a motion, by general consent, to appoint Rebecca Maloney as the Advisory Board Liaison for the Web Manager for the current term ending 8/31/2027?

Nancy Janyszeski
Northeast/North Central Region

State Coordinator Representative 2026-2028

I second the motion

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2026-2028

2026/27-04 Motion to Appoint AB Web Manager Liaison 16 September 2026

Moved by Nancy Janyszeski, seconded by Kris Meyer, dated Sep. 16, 2026, and numbered as Motion 2026/27-04 , the motion reads:

"I make a motion, by general consent, to appoint Rebecca Maloney as the Advisory Board Liaison for the Web Manager for the current term ending 8/31/2027"

Please state any objections, or respond with "No Objection".

The motion will pass if no objections are heard within the response period, or if all members respond with "No Objection" before the response period elapses. **The response period expires on Friday, September 18, 2025, at 11:59 PM EDT.**

Linda K. Lewis
National Coordinator 2026-2027

No objection

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

No objection.

Paula Perkins
Southwest/South Central Region
State Coordinator Representative 2026-2028

No objection.

Rebecca Maloney
Special Projects Representative 2025-2027

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

No objection.

Shannon Lanning
Southwest/South Central Region
County Coordinator Representative 2026-2028

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

No objection

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2026-2028

No Objection from me. Thank you, Rebecca!

Linda Ziemann
AB Representative at Large 2025-2027

17 September 2026

No objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2026-2028

No objection

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2026-2028

18 September 2026

No objection

Nancy Janyszeski

Northeast/North Central Region
State Coordinator Representative 2026-2028

No objection

John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

2026/27-04 Motion to Appoint AB Web Manager Liaison Results

19 September 2026

The motion passes with 12 members responding and having heard no objections. Thank you, Rebecca! We appreciate you volunteering!

Motion: "I make a motion, by general consent, to appoint Rebecca Maloney as the Advisory Board Liaison for the Web Manager for the current term ending 8/31/2027"

Members Responding No Objection:

David Gochenour, NWPL SC
Paula Perkins, SWSC SC
Rebecca Maloney, SP
Doreen Harunaga-Ewing, SWSC CC
Shannon Lanning, SWSC CC
Dale H. Cook, NENC CC
Kris Meyer, NWPL CC
Linda Ziemann, RAL
Jeff Kemp, SEMA SC
Trish Elliott-Kashima, SEMA CC
Nancy Janyszeski, NENC SC
John Schulte, NWPL CC

Members Not Responding:

<vacant>, SEMA CC
Mary Ann Lubinsky, NENC CC

Linda K. Lewis
National Coordinator 2026-2027

Election Committee Advisor Appointment

19 September 2026

The next order of business is to appoint the Advisory Board's Election Committee Advisor.

Linda Ziemann volunteered to serve as EC Advisor. Thank you, LindaZ!

May I please hear a motion, by general consent, to appoint Linda Ziemann as Election Committee Advisor for the current term ending August 31, 2027?

I. COMPOSITION OF THE SUBCOMMITTEE:

The Election Committee (EC) shall consist of 12 members chosen from the Project-wide membership. Eight members will serve as EC representatives for the XXGenWeb States, two will serve as EC representatives for the Archives/Special Projects, one will serve as EC Representative-At-Large and one will serve as Dataset Manager. From these members, the EC shall choose a Chair and a Publicist-Secretary, each to serve for one year as defined in (III.) regardless of the length of their individual terms. The Chair of the EC shall vote only in the case of a tie.

The National Coordinator (NC), as ex-officio member, and one other non-voting Advisory Board (AB) Representative chosen by the Board, shall serve as advisors on the EC subcommittee. They shall not be eligible to be either the Chair of the EC or its Publicist-Secretary.

Linda K. Lewis
National Coordinator 2026-2027

Motion

19 September 2026

I make a motion, by general consent, to appoint Linda Ziemann as Election Committee Advisor for the current term ending August 31, 2027

Rebecca Maloney
Special Projects Representative 2025-2027

I second.

Paula Perkins
Southwest/South Central Region
State Coordinator Representative 2026-2028

2026/27-05 Motion to Appoint Election Committee Advisor

19 September 2026

Moved by Rebecca Maloney, seconded by Paula Perkins, dated Sept. 19, 2025, and numbered as Motion 2026/27-05, the motion reads:

"I make a motion, by general consent, to appoint Linda Ziemann as Election Committee Advisor for the current term ending August 31, 2027."

Please state if there are any objections, or respond No Objection.

If there are no objections heard within the response period, or if all members respond "No Objection" before the response period elapses, the motion will pass. **The response period expires on Monday, September 21, 2026, at 11:59 PM EDT.**

Linda K. Lewis
National Coordinator 2026-2027

No objections

Rebecca Maloney
Special Projects Representative 2025-2027

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

No objection.

Paula Perkins
Southwest/South Central Region
State Coordinator Representative 2026-2028

No objection.

Shannon Lanning
Southwest/South Central Region
County Coordinator Representative 2026-2028

No objection

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

No objection

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2026-2028

No Objections

John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

No objection

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2026-2028

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2026-2028

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

2026/27-05 Motion to Appoint Election Committee Advisor Results

22 September 2026

The motion passes with 10 members responding within the allotted period and having heard no objections. Thank you, Linda Z, for volunteering as our EC Advisor!

Motion: "I make a motion, by general consent, to appoint Linda Ziemann as Election Committee Advisor for the current term ending August 31, 2027."

Members Responding No Objection:

Rebecca Maloney, SP
Dale H. Cook, NENC CC
Paula Perkins, SWSC SC
Shannon Lanning, SWSC CC
David Gochenour, NWPL SC
Kris Meyer, NWPL CC
John Schulte, NWPL CC
Trish Elliott-Kashima, SEMA CC
Nancy Janyszeski, NENC SC
Doreen Harunaga-Ewing, SWSC CC

Members Not Responding:

<vacant>, SEMA CC

Linda Ziemann, RAL
Mary Ann Lubinsky, NENC CC
Jeff Kemp, SEMA SC

Linda K. Lewis
National Coordinator 2026-2027

**Grievance
Coordinator
Appointment**

22 September 2026

The next order of business is to appoint the Grievance Coordinator for a two-year term. This is a new role established by a Bylaw amendment that was approved by a vote of the membership in the June 2026 election and effective with the term beginning 9/1/2026.

Karen De Groote, long-time Grievance Committee Chair, volunteered to serve as Grievance Coordinator.

May I please hear a motion, by general consent, to appoint Karen De Groote as the Grievance Coordinator for the term ending August 31, 2028?

XIV. GRIEVANCE PROCEDURES AND APPEALS PROCESS

A. A standing Grievance Coordinator will be established.

C. The Advisory Board will appoint the Grievance Coordinator for a two-year term.

Linda K. Lewis
National Coordinator 2026-2027

I make a motion to appoint Karen De Groote as the Grievance Coordinator.

Paula Perkins
Southwest/South Central Region
State Coordinator Representative 2026-2028

I second the motion to appoint Karen De Groote as the Grievance Coordinator.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2026-2028

Paula and Nancy, do you both agree to amend this motion as general consent, as follows? Please respond Yes or No.

I make a motion, by general consent, to appoint Karen De Groote as the Grievance Coordinator.

Linda K. Lewis
National Coordinator 2026-2027

Yes.

Paula Perkins
Southwest/South Central Region
State Coordinator Representative 2026-2028

Yes

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2026-2028

2026/27-06 Motion to Appoint Grievance Coordinator

22 September 2026

Moved by Paula Perkins, seconded by Nancy Janyszeski, dated Sept. 22, 2026, and numbered as Motion 2026/27-06, the motion reads:

"I make a motion, by general consent, to appoint Karen De Groote as the Grievance Coordinator for the term ending August 31, 2028."

Please state if there are any objections, or respond No Objection.

If there are no objections heard within the response period, or if all members respond "No Objection" before the response period elapses, the motion will pass. **The response period expires on Thursday, September 24, 2026, at 11:59 PM EDT.**

Linda K. Lewis
National Coordinator 2026-2027

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2026-2028

No objection.

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region

County Coordinator Representative 2026-2028

No objection

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2026-2028

No objection.

Paula Perkins
Southwest/South Central Region
State Coordinator Representative 2026-2028

No Objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2026-2028

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

23 September 2026

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

No objection

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

No objection

Rebecca Maloney
Special Projects Representative 2025-2027

No Objection.

Linda Ziemann
AB Representative at Large 2025-2027

No objection.

Shannon Lanning
Southwest/South Central Region
County Coordinator Representative 2026-2028

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2026-2028

2026/27-06 Motion to Appoint Grievance Coordinator Results **25 September 2026**

The motion passes with 12 members responding within the allotted period and having heard no objections. Thank you, Karen, for volunteering to be our Grievance Coordinator!

Motion: "I make a motion, by general consent, to appoint Karen De Groote as the Grievance Coordinator for the term ending August 31, 2028."

Members Responding No Objection:

Nancy Janyszeski, NENC SC
Trish Elliott-Kashima, SEMA CC
Kris Meyer, NWPL CC
Paula Perkins, SWSC SC
Jeff Kemp, SEMA SC
Dale H. Cook, NENC CC
Doreen Harunaga-Ewing, SWSC CC
David Gochenour, NWPL SC
Rebecca Maloney, SP
Linda Ziemann, RAL
Shannon Lanning, SWSC CC
Mary Ann Lubinsky, NENC CC

Members Not Responding:

<vacant>, SEMA CC
John Schulte, NWPL CC

Linda K. Lewis
National Coordinator 2026-2027

**Call for SEMA CC
Representative**

25 September 2026

***PLEASE FORWARD TO ALL STATE LISTS BECAUSE SOME OF
YOUR MEMBERS MAY ALSO HAVE A COUNTY IN SEMA***

This call has been extended because we still need a volunteer. If you are a member in the SEMA region, this is your chance to help steer our project into the future for the next year.

**Call for Volunteers - Southeast/Mid-Atlantic County Coordinator
Representative**

The SEMA County Coordinator Representative was elected to a different seat in the June 2026 election, and therefore the Advisory Board declares this SEMA CC Rep seat vacant. Pursuant to Articles IX and XIV of Standard Rules of The USGenWeb Project, the Advisory Board now issues a Call for Volunteers to fill the vacant seat through the remainder of the current 2026/27 Board term.

The person selected from those who submit their interest shall serve the remainder of the current term for this seat, **through 8/31/2027**. The person who can fill this position must be a County Coordinator in good standing in the SEMA region. The SEMA region includes Alabama, Delaware, District of Columbia, Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, and West Virginia.

QUALIFICATIONS FOR OFFICE:

From the USGenWeb Bylaws, revised July 2010.

Article VI. Section I. DUTIES/QUALIFICATIONS OF ADVISORY BOARD:

“Nominees for National Coordinator shall have the following qualifications: at least one year (the twelve months immediately preceding an election) of continuous service and current activity as a member in good standing, and eligibility to vote within The USGenWeb Project. Qualifications of nominees for State Coordinator Representative, Local Coordinator Representative, and Special Project Representative are the same with the addition that their service shall have been as a State Coordinator, Local Coordinator, or one of the various positions associated with the Special Projects, respectively. "In good standing" is demonstrated by responding promptly to email, actively supporting researchers' efforts to find information, maintaining their website with appropriate, up-to-date content, and serving as a good example of the guidelines and standards of The USGenWeb Project.”

The "twelve months immediately preceding an election" applies to the 1st of July, the actual start of the election.

<http://usgenweb.org/usgwelections/>

PLEASE SUBMIT YOUR INTEREST TO THE NATIONAL COORDINATOR, webm...@cottonhills.com THE DEADLINE FOR SUBMISSION IS 11:59 PM EDT, WEDNESDAY, OCTOBER 10, 2026.

Please include your name, email, and qualifying State/County in your submission. Please also include any other information you would like the Advisory Board to consider, such as previous Advisory Board experience, length of time as a Project member, etc.

If you are a CC in the SEMA region, we urge you to volunteer to join the 2026/27 Advisory Board team!

Linda K. Lewis
National Coordinator 2026-2027

2025/26 Aug Advisory Board Minutes 25 September 2026

Please review the 2025/26 August Advisory Board Minutes and advise if corrections or revisions are needed.

<https://www.usgenweb.org/about/pdfs-minutes/AB-2026-08.pdf>

If no corrections are heard, these Minutes will be accepted as of September 27, 2026, at 11:59 PM.

Linda K. Lewis
National Coordinator 2026-2027

Adjournment

01 October 2026

The September 2026 meeting of the Advisory Board is now adjourned and the October 2026 Advisory Board Meeting is now convened.

Linda K. Lewis
National Coordinator 2026-2027

The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](#), Secretary.